

EXTRACT OF THE CALL FOR APPLICATIONS FOR TRAINEESHIP UNDER THE ERASMUS+ TRAINEESHIP PROGRAMME

ACADEMIC YEAR 2018/2019

PLEASE NOTE : This English text is meant to help you understand the most relevant aspects of the Call for applications, but the only binding version is the Italian one.

For more information please refer to International Mobility Staff listed at the end of this extract and in Attachment 4 of the Call.

1. GENERAL INFORMATION

Eligible participants: Students regularly enrolled in UniTrento undergraduate, master and PhD programmes, as well as UniTrento students enrolled in single courses (for the latter: only 1st cycle graduate students who are going to enroll in a Master's course of the University of Trento).

Students who are planning to graduate before the deadline of this call, are admitted to the selections provided that they submit their application before graduating.

Deadline for the applications: 11th October 2018, at 12.00 p.m./noon (Italian time).

Destinations: Universities, research institutes, public and private organizations located in one of the countries members of the Erasmus+ Programme, Italy excluded. Switzerland participates to the programme indirectly, self-financing traineeships only in Higher Education Institutions.

2. ADMISSION REQUIREMENTS

In order to be eligible, all candidates must have a level of the **language of the traineeship equal to or higher than B1**, certified according to one of the following modalities:

- a) you have a valid international language certificate recognised by CLA (see here <http://www.cla.unitn.it/en/780/certificates-do-you-have-a-certificate>);
- b) you are a native speaker (a self-certification in the online application form is required);
- c) you have already passed the language exam equal to or higher than B1 at UniTrento (a self-declaration in the online application form is required);
- d) you already passed the language level test at another University (a transcript of records mentioning the language and the level is to be attached to the application);
- e) your high school diploma or your previous university degree was in the language of the traineeship (a declaration or copy of Diploma is required in the online application form);
- f) you have already passed the B1 (or higher) CLA language test (testing all 4 skills) for the purpose of another international mobility programme's selection (a self-declaration is required in the online application form);
- g) only for English, being enrolled in a master's programme or PhD course that is taught in English (specify it in the application form)
- h) only for the Department of Economics and Management, you passed the written and oral test foreseen at the end of the extracurricular English, German and Spanish language courses (upload the certificate in the online application form);
- i) only for Portuguese, you possess a certificate issued by an authorized body (upload the certificate in the online application form).

Moreover, 1st and 2nd cycle students and students enrolled in single courses must have:

1. **minimum GPA (*media ponderata*) of 25/30;**
2. **minimum number of credits** according to their level of study (90 credits for bachelor students, 52 credits for part-time bachelor students, 180 credits for master students enrolled in 5-year degree courses, 42 credits for master students and students enrolled in single courses) already earned and registered by the deadline of this call (11th October 2018).

Candidates who have been granted another mobility scholarship for the same period (except for the Double Degree Programme) will be allowed to participate in only one of the mobilities and will have to withdraw from the other one..

In case of previous participation in the LLP-Lifelong Learning Programme or Erasmus+ programme, the total number of the months of the previous experience and of this training experience cannot exceed 12 months per degree level (24 months for 5-year Master's course).

Students about to graduate can participate in the selections provided that they submit their application before they graduate. When they start the internship, the graduation must have taken place already.

3. SUBJECT OF THE CALL

The traineeship can take place either during the academic studies (university traineeship) or after graduation (post-graduation traineeship) for a duration varying **from 2 to a maximum of 4 months for students and PhD students and a maximum of 6 months for graduates**. The traineeship has to take place in the period **from 1st January 2019 to 30th September 2019**.

The host organization can be chosen: either among the list you find in Attachment 1 of the call, or chosen independently by the candidate. In both cases, candidates must apply directly to the host partner, and a letter of acceptance must be attached to the application (see Attachment 3 as a template).

At the end of the traineeship, students will receive a Traineeship Certificate.

4. APPLICATION PROCEDURE

Candidates have to apply online at the link indicated at <http://international.unitn.it/outgoing/open-selection-calls> by **11th October 2018, at 12.00 p.m./noon (Italian time)**. We recommend that you apply some days before the deadline. You can apply for one destination only. If you have problems during the application, please contact the International Mobility Staff listed in Attachment 4.

Documents to be uploaded in the on-line application:

1. Motivation letter (in English or Italian) about your training project and its connection with your studies/future professional aims (see Attachment 5 of the call);
2. International certification of the language required, if applicable (see Paragraph 3 of this extract);
3. Letter of acceptance by the host organisation (using the template of the Attachment 3 of the call).

5. SELECTIONS

Two admittance lists will be published: one for 1st and 2nd level students and for students enrolled in single courses, and one for PhD students.

The lists will be published on the webpage <http://international.unitn.it/outgoing/open-selection-calls> by **30th October 2018**. Acceptance or refusal of the traineeship grant has to be communicated by 6th November 2018 to the International Mobility Staff.

6. STUDY GRANT

According to the destination, the grant amount will be the following:

- 500,00 €/month for traineeships in: Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden, United Kingdom.
- 450,00 €/month for traineeships in: Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Croatia, Estonia, France, Germany, Greece, Hungary, Latvia, Lithuania, Malta, Netherland, Poland, Portugal, Republic of Macedonia, Romania, Turkey , Slovakia, Slovenia, Spain.
- 440 CHF (about 380 €/month) in addition to 100 euros contribution from UniTrento for traineeships in Switzerland (only at HEIs, which pay the grant directly).

For post-lauream internship these amounts are meant as gross amounts.

Grant-holders interrupting their traineeship without serious reasons within the first 2 months will be asked to return the money already received.

The grant is meant to be only a contribution to the mobility costs. We recommend to check the costs of living and the economic guarantees needed by the destination university (also for visa purposes).

The payment of the grant is made after the mobility has started.

CONTACTS

According to the disciplinary area, the International Mobility Staff answers to the following e-mail addresses:

- Social and Humanities: mobility-ssh@unitn.it
- Science and Technology: mobility-st@unitn.it
- Psychology and Cognitive Sciences: mobility-cs@unitn.it