Public selection for admission to the Master’s Degree in

INFORMATION AND COMMUNICATIONS ENGINEERING

LM-27

Academic year 2020/21

(English translation)

The only binding version is the Italian one.

Deadlines:

a) From November 20, 2019 until 20 February 2020, 12.00 (GMT+1) for non-EU citizens living abroad

b) From March 13, 2019 until 12 June 2020, 12.00 (GMT+1) for Italian, EU-citizens and non-EU citizens living in Italy

Online application: http://www5.unitn.it/Apply/en/Web/Home/master
Art. 1 Public Selection

1. The University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master's Degree in Information and Communications Engineering (LM-27) for the academic year 2020/2021. Entry is restricted to 80\textsuperscript{1} places; this figure includes 20\textsuperscript{2} places reserved for non-EU nationals living abroad. Any places remaining from the selection of non-EU nationals living abroad will be awarded to Italian, EU and non-EU nationals living in Italy.

2. The Master's Degree is an interdisciplinary course and provides teaching in the field of Information and Communications Engineering.

3. The official language of the course is English.

Art. 2 Admission Requirements

1. Applications are accepted to the selection process from:
   a) citizens of non-EU countries living abroad
   b) Italian citizens, citizens of the EU and non-EU citizens living in Italy who satisfy the following requirements:
      i. a bachelor’s or higher degree in Ingegneria dell’Informazione (L-8) awarded in Italy
      ii. a bachelor’s or higher degree in other academic areas awarded in Italy or abroad and recognized as equivalent according to the regulations of the master programme;
      iii. candidates whose bachelor’s or higher degree was awarded in Italy, the average weighted mark of the passed exams must be at least 22/30 or above and the study plan must meet the admission prerequisites enunciated in art. 4 of the course regulations;
      iv. undergraduate candidates are also accepted providing that they will obtain their bachelor’s degree:
         • before 30 June 2020 for non-EU citizens living abroad;
         • before 31 October 2019 for Italian, EU-citizens or non-EU citizens living in Italy;
      v. good knowledge of the English language, at least B2 level or at least the receptive skills (reading and listening) at level B2 of the Common European Framework of Reference for Languages attested as follows:
         • English Language qualification awarded from an internationally-recognized entity\textsuperscript{3}:

\textsuperscript{1} This figure includes 25 places for candidates selected in the framework of the EIT Digital program.
\textsuperscript{2} This figure includes 10 places for non-EU nationals living abroad candidates selected in the framework of the EIT Digital program
\textsuperscript{3} See http://www.cla.unitn.it/en/780/certificates-do-you-have-a-certificate
- or English Language qualification awarded from a certificatory entity or a university institute;
- or declaration emitted from the university where the Bachelor’s or Master’s degree was achieved, proving the degree had been officially taught in English;
- or declaring in the on-line application to be a citizen of an English-speaking country;
- or declaring in the on-line application to have passed an English Language test, at least B2 level, during the Bachelor’s degree (said language test must be certified in the study plan – see art. 3 comma 5 point c)

vi. Italian citizens, EU citizens or non-EU citizens living in Italy candidates who, by the deadline of the application procedure, will not be able to prove their knowledge of the English Language by the deadline of the call, will have to definitively prove their possession of the language requisite by the matriculation date.

2. At the end of the admission and enrollment process Italian citizens, EU citizens or non-EU citizens living in Italy applicants, who did not graduate as foreseen by the given deadline, may be admitted in case of available positions.

Art. 3 Application procedures and submission dates

1. Candidates seeking admission to the selection process must complete the online application form at https://webapps.unitn.it/Apply/en/Web/Home/master according to the following procedures.

2. Submission of applications is divided into two sessions, according to the following deadlines:

   a. between 21 November 2019 and by 12.00 PM (midday) 20 February 2020 for non-EU citizens living abroad;
   b. between 13 March 2020 and by 12.00 PM (midday) 12 June 2020 for Italian, EU-citizens and non-EU citizens living in Italy;

3. Technical problems in filling out the online application must be immediately communicated by email to mastercs@unitn.it. Applications submitted after the application deadline and/or in different ways than those expressed in comma 1 of the present article will not be accepted.

4. To complete the online application correctly, candidates must upload the following documents:
   a. a copy of passport (only pages relating to personal information) or identity card (EU citizens only);

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4 According to art. 46 e 47 of D.P.R. 445/2000, self-certification within the online application is admissible if the certificatory entity or the university assessing the candidate's language level is a public Italian entity.
b. copy of bachelor’s degree certificate or registration certificate attesting the expected graduation date;

c. transcript including a list of all courses, exams and marks awarded. The transcript must include:
the list of exams for the qualification to be awarded, marks obtained, the weighted average mark
and the minimum to maximum range of marks (attach an official translation if this document is
not in Italian or English);

d. curriculum vitae in English following the ‘European’ model (see
http://europass.cedefop.europa.eu/);

e. English Language qualification, as per art. 2 comma 1 point v.;

f. statement of purpose - brief personal statement in English in which the candidate supports
her/his application;

g. eventual other documents and/or certificates that are considered helpful towards the selection.

5. Candidates are required to pay an application fee of €15.00, using one of the methods requested
during the online application process within the given deadline for applications (20 February, 2020
for non-EU citizens living abroad, 12 June, 2020 for Italian, EU-citizens and non-EU citizens living
in Italy). Failing to pay the application fee within the given deadline will automatically lead to the
exclusion of the applicant.

Art. 4 Selection and ranking

1. The admissions Committee is made up of at least three members chosen from among the teaching
staff nominated via Rectoral Decree.

2. The admission Committee will evaluate whether the selection procedures have been correctly
observed, and will subsequently evaluate if the admissible candidates fulfil the entry requirements.
The Committee may choose to meet via video conference.

3. The evaluation is carried out by allocating points (max. 100) in accordance with the following criteria:
   a. Coherence between the candidate’s previous studies and the objectives of the Master’s Degree
      in Informatics (max. 30 points);
   b. Curriculum studiorum (max. 60 points);
   c. Statement of purpose (max. 5 points).
   d. eventual other experiences, eventual other language competencies, eventual certificates and/or
      reference letters (max. 5 points).

In case the documents included in the online application do not allow the Commission to adequately
evaluate the candidature, the candidate might be asked to participate in an interview (in person or
via Skype).

5 Italian students or students enrolled in an Italian University may submit a self-declaration according to art. 46 and 47 of DPR

6 According to art. 46 e 47 of D.P.R. 445/2000, self-certification within the online application is admissible if the certificatory entity or
the university awarding the degree is a public Italian entity. Candidates who obtained their degree or are still enrolled in the University
of Trento are not required to attach the required certificate.
4. Candidates awarded a score of **50/100 or more** will be considered suitable.

5. In the event that two or more candidates obtain the same score in the ranking list, preference will be given to the youngest.

6. The admissions committee will place the candidates found suitable on two separate lists in order of classification for admission onto the Master’s course (one list for non-EU citizens resident abroad and one for Italian, EU citizens and non-EU citizens living in Italy). These lists will be published at [https://international.unitn.it/ict-mtlc/results-and-pre-enrollment-procedures](https://international.unitn.it/ict-mtlc/results-and-pre-enrollment-procedures).

**Art. 5 Admission and enrolment**

1. Suitable candidates who have passed the selection procedure will have pay an Enrollment confirmation fee of €100.00 (one hundred euro) within 7 days from the publication of the shortlist to confirm their acceptance of the place. This payment will not be reimbursed in any case.

2. Successful candidates who fail to complete the steps set out in the point above shall be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the committee as soon as possible, by e-mail to mastercs@unitn.it

3. Should any places become available, either as a result of failure to matriculate on the part of successful candidates or for any other reason, these will be awarded to the next suitable candidate in the ranking list.

4. All non-EU citizens living abroad who apply and pay the admission confirmation fee must pre-enroll at the Italian diplomatic office in their own country, before the dates set by regulations concerning admission of foreign students to university courses. Pre-enrolment is compulsory in order to obtain a visa. All candidates are advised to read the procedures that must be followed at: [http://international.unitn.it/incoming/two-year-master-english-non-eu-outside-italy](http://international.unitn.it/incoming/two-year-master-english-non-eu-outside-italy).

5. Information about how and when to enroll in the Master’s Degree in Information and Communications Engineering will be available on the website after publication of the ranking list.

**Art. 6 Tuition fees non-EU citizens living abroad**

1. The maximum tuition fees for non-EU citizens resident abroad is €10,000 per academic year; further details are available at: [http://international.unitn.it/incoming/tuition-fees](http://international.unitn.it/incoming/tuition-fees).

2. For first-year students, the amount of the tuition fees can be reduced on the basis of the application score as follows:

<table>
<thead>
<tr>
<th>Tuition Fees Amount</th>
<th>Application score</th>
</tr>
</thead>
<tbody>
<tr>
<td>€ 1,000</td>
<td>Application score between 70/100 and 89/100</td>
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</tbody>
</table>

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7 Indicatively published in February at the following link [http://www.studiare-in-italia.it/studentistranieri](http://www.studiare-in-italia.it/studentistranieri).
3. Candidates with an application score between 90/100 and 100/100 will be exempted from paying tuition fees. Top scored candidates might be entitled to receive a scholarship. Eventual scholarships will be assigned when the short list will be published. Students beneficiaries of scholarship will have the right to the total exemption of tuition fees.

**Art. 7 Tuition Fees for Italian, EU-citizens and non-EU citizens living in Italy**

1. The amount of tuition fees for Italian, EU citizens and non EU-citizens living in Italy is published at the following link: [http://infostudenti.unitn.it/en/tuition-fees](http://infostudenti.unitn.it/en/tuition-fees). The amount can be partially or totally according to the economic situation of the student’s family (ISEE).

**Art. 8 Transfer application**

1. A transfer application to the Master’s degree course in Information and Communicatins Engineering can be submitted only in case of positive evaluation by the selection committee.

2. Students can be admitted at the II year only if there are places available and if candidates possess all requisites set out in the Master’s Degree in Information and Communicatins Engineering regulations.

3. Candidates interested in applying for an academic transfer, whether it be from another course within the same University, from another Italian University, or admission to the second year by requesting recognition of activities carried out in a precedent career will have to fill out the form available at the link: [https://infostudenti.unitn.it/en/academic-credits-transfer-evaluation-abbreviazione-di-carriera](https://infostudenti.unitn.it/en/academic-credits-transfer-evaluation-abbreviazione-di-carriera). The form must be submitted within May 12 2020, if candidates need to receive the evaluation result by the application deadline.

**Art. 9 Further Information**

1. Information concerning ministerial pre-enrolment procedures and academic documentation required for non-EU citizens resident abroad is available at: [https://international.unitn.it/node/167](https://international.unitn.it/node/167)

2. Information concerning the study documentation required for EU citizens with degrees awarded in EU countries other than Italy is available at: [https://international.unitn.it/node/470](https://international.unitn.it/node/470)

3. Information concerning ministerial pre-enrolment procedures and study documentation required for non- EU living in Italy are available at: [https://international.unitn.it/node/171](https://international.unitn.it/node/171)

4. Information about the cost of living in Trento is available at: [https://international.unitn.it/node/49](https://international.unitn.it/node/49)
Art. 10 Data Protection

1. Under article 13 of Regulation EU 2016/679, the “General Data Protection Regulation” (GDPR), the University of Trento shall process personal data exclusively to the extent that it is necessary in the performance of its institutional tasks within the present selection procedure (point (e), article 6(1) of the GDPR).

2. The data controller is the University of Trento, via Calepina 14, 38122 Trento, email: ateneo@pec.unitn.it; ateneo@unitn.it. The contact details of the data protection officer (DPO) are as follows: Fiorenzo Tomaselli, via Verdi n. 8, 38122 Trento, email: rpd@unitn.it.

3. The processing of personal data shall be carried out manually and/or by automated means exclusively by staff of University, acting on instructions concerning purposes and arrangements of such processing. Personal data shall be processed lawfully, fairly and transparently, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.

4. The personal data will not be transferred to non-EU countries.

5. The personal data are necessary to carry out the procedure. Failure to provide such data will result in disqualification from the procedure.

6. The personal data are stored for as long as they are necessary to carry out the procedure and to comply with all legal requirements.

7. The data subject shall exercise the rights referred to in article 15 et seq. of the GDPR and, in particular, the right of access to and rectification, erasure or completion of personal data, restriction of processing of personal data concerning the data subject or the right to object to processing. The data subject shall maintain the right to lodge a complaint with the Italian data protection authority by virtue of article 77 of the GDPR.