



**CALL FOR PARTICIPATION IN INTERNATIONAL MOBILITY PROGRAMMES  
ACADEMIC YEAR 2019/2020  
BILATERAL AGREEMENTS  
(ENGLISH TRANSLATION)**

**Art. 1 - Object**

1. The University of Trento indicts for the academic year 2019/2020 a selection based on qualifications and interview in order to assign **109 positions**, covered by grants, for a study or research period abroad at one of the following Universities:
  - University of New England, Australia;
  - University of Newcastle, Australia;
  - Macquarie University, Australia;
  - University of Melbourne, Australia;
  - Universidad Nacional de Cordoba (UNC), Argentina;
  - Universidade do Vale do Itajaí (UNIVALI), Brasil;
  - Pontificia Universidade Catolica de Rio de Janeiro (PUC Rio), Brasil;
  - Universidade Federal de Minas Gerais – Faculdade de Direito, Brasil;
  - McGill University, Canada;
  - McMaster University, Canada;
  - Carleton University, Canada;
  - University of Calgary, Canada;
  - Université de Sherbrooke, Canada;
  - Universidad Adolfo Ibáñez, Chile;
  - Universidad Autonoma de Chile, Chile;
  - Universidad de Chile, Chile;
  - Pontificia Universidad Católica de Chile (PUC Chile), Chile;
  - Universidad de Antofagasta, Chile;
  - Shanghai International Studies University (SISU), China;
  - South-Western University of Finance and Economics, China;
  - Zhejiang University (Hangzhou), China;
  - Zhongnan University of Economics and Law, China;
  - University of Electronic Science and Technology of China, China;
  - Shanghai University, China
  - North-Caucasus Federal University, Russian Federation;
  - Ural State University of Economics, Russian Federation;
  - Higher School of Economics (HSE) University– St. Petersburg, Russian Federation;
  - University of the Philippines Diliman, Philippines;
  - Hitotsubashi University, Japan;
  - Kanazawa University, Japan;
  - Keio University, Japan;
  - Nara Institute of Science and Technology, Japan;
  - Nagasaki University, Japan;
  - Tohoku University, Japan;
  - University of Haifa, Israel;
  - Hebrew University of Jerusalem, Israel;
  - University of Kuala Lumpur, Malaysia;

- Universidad Veracruzana de Xalapa, Mexico;
- Auckland University of Technology – KEDRI Institute, New Zealand;
- University of Colorado at Boulder, United States;
- Colorado State University, United States;
- Bryant University, United States;
- California State University Chico, United States;
- Kansas University, United States;
- University of Massachusetts Lowell, United States;
- Vermont Law School, United States;
- West Virginia University, United States;
- Virginia Polytechnic Institute (Virginia Tech), United States;
- Burapha University, Thailandia;
- Chulalongkorn University (Bangkok), Thailandia;
- Mahidol University, Thailandia
- Hanoi University, Vietnam;
- Hanoi University of Science and Technology (HUST), Vietnam.

2. Attachment 1, integral part of this call, includes an information sheet for each partner University, in which are indicated:
  - a. number of proclaimed grants and their relative amount;
  - b. concerned departments/schools;
  - c. further destination requirements;
  - d. further requisites requested by the partner University itself (see art.3 );
  - e. type of mobility (course attendance or thesis research);
  - f. general information regarding the partner University and;
  - g. further useful information regarding the mobility.
3. All information provided in Attachment 1 may be updated throughout the duration of the call, basing on partner Universities' requests, at <https://international.unitn.it/outgoing/open-selection-calls> .
4. Candidates can choose two destinations maximum.
5. The mobility period must take place:
  - a. during I or II semester 2019-20 for course attendance, for the duration of one semester;
  - b. starting from August 2019 up until June 2020 for thesis research abroad. Minimum period of stay is 3 months.

## **Art. 2 - Admission requirements**

1. Students of the University of Trento may participate in the selection if they possess all requisites indicated in Attachment 1 and are in one of the following conditions by the deadline of the present selection call:
  - a. being regularly enrolled in a Bachelor's Degree or in a Five-year Master's Degree or in a Two-year Master's Degree, included interuniversity and interdepartmental degrees provided the University of Trento is the first enrollment University. By the deadline of this call, candidates must be enrolled in their study course IN CORSO;
  - b. being enrolled in single courses willing to enroll into a Two-year Master's Degree. By the time of the departure, the student must be regularly enrolled at the University of Trento (according to the attachment 1).

- c. fulfill the academic and language requirements (see Attachment 1 “Requisiti accademici al momento della candidatura” and “Requisiti linguistici al momento della candidatura presso UniTrento”).
2. To be admitted to the selection, candidates have to prove their knowledge of the destination’s required language/s at least at the level indicated in Attachment 1, “Requisiti linguistici al momento della candidatura presso UniTrento” entry, by one of the following option:
    - a. having a language certificate among those listed on the Language Centre – CLA webpage: <http://www.cla.unitn.it/node/575> (the certificate has to be uploaded in the online application)<sup>1</sup>; OR
    - b. being a native speaker in the required language (this requisite has to be declared in the online application); OR
    - c. having passed the four-abilities language test part of the candidate’s university career, at the same language level required by the partner University (this requisite has to be declared in the online application); OR
    - d. having passed a four-abilities language test during a previous university career in a Italian university different from UniTrento, at the same language level required by the partner University (this requisite has to be declared in the online application); OR
    - e. holding a High School Diploma, Bachelor’s Degree or a Two-year Master’s Degree either achieved in a country where the official language is the same as the required one or taught in the required language (students who graduated out of Italy, have to submit a certificate attesting the requisite issued by the school/university that awarded the degree, students graduated in an Italian university may provide a self-declaration); OR
    - f. having passed a language written and oral test for a previous international mobility call by the University of Trento no later than five years before (this requisite has to be declared in the online application, specifying the call for which the test was taken); OR
    - g. being enrolled in an Two-year Master’s Degree in English, whose language admission requirements were at least of the same level as the one of Attachment 1 to the present call (this requisite has to be declared in the online application);
    - h. only for students of the Department of Economics and Management: having passed both written and oral tests to be taken at the end of the extra-curricular English, German and Spanish language courses, the level of which was at least the same as the one of Attachment 1 to the present call (the certificate emitted by the professor has to be attached to the application);
    - i. only for Portuguese language, having a certificate attesting the level required issued by a school/university of a country where the official language is Portuguese (upload the document in the online application).
  3. In case the candidate does not satisfy the language requirement through any of the above options, he/she will have to take the written and oral language exam before the end of this call organized by the Language Centre of the University of Trento (CLA).
  4. Enrollments to the language test will close by **October, 23<sup>rd</sup> 2018 at noon**. The online application is available at the link: <https://international.unitn.it/outgoing/open-selection-calls> .

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<sup>1</sup> Please check the validity of your language certificate in terms of total scores, sub-scores and validity. Please also note that as for 1 September 2018 the Language Centre – CLA has introduced two different conversion tables for the validation of language certificates, Please make sure you refer to the table “Certificazioni internazionali valide per l’ammissione ai corsi di studio, partecipazione alla mobilità internazionale e accesso ai corsi del CLA”. For language certificates no longer included in the new conversion table, please refer to the old one (valid until 31 August 2018) provided your certificate has been issued before 31 August 2018 and no longer than 3 years ago.

5. Language examinations schedule and eventual variations will be published at the link <https://international.unitn.it/outgoing/open-selection-calls>. Language **written exams** (listening, reading and writing comprehension) are scheduled **between November, 5<sup>th</sup> and November 13<sup>th</sup> 2018**, while the **oral exam** will be scheduled **between December, 5<sup>th</sup> and December, 12<sup>th</sup> 2018**. No information will be sent via email, applicants must verify date and hour of their test checking the schedule published at the above link at least 3 days before the beginning of the written and oral exam. The candidate's absence will be considered as a renounce to the selection, irrespective of its cause. The candidates who pass the language test will have to self-declare it at the moment of the application.
6. Candidates who have been previously awarded of a Bilateral Agreements grant are eligible only if the mobility will take place while attending another study course.
7. Candidates awarded of a thesis research abroad grant cannot apply for the same activity.
8. Scholarship holders of another international mobility programme cannot apply if the two mobilities overlap.
9. The only exception concerns double degree students who can apply:
  - a. exclusively for thesis research and once they have passed all Double Degree exams;
  - b. only if the thesis research/final examination university differs from the Double Degree one. Double Degree students have to provide a certificate, signed by both University of Trento and partner University academic tutors, attesting that the period abroad is compatible with their Double Degree path.
  - c. exclusively for the Double Degree programme with Paris XIII, candidates enrolled in the Five-year Master Degree in Law must have already obtained the French Double Degree before starting the Bilateral Agreement mobility.

### **Art. 3 – Conditions for the Bilateral Agreement mobility**

1. To start the mobility period, candidates must:
  - a. be regularly enrolled in a study course of the University of Trento for the a.y. 2019-20. Students enrolled "in attesa di laurea" can only perform a mobility period abroad for thesis research provided they graduate by March 2020;
  - b. fulfill the academic and language requirements set by the partner University (see Attachment 1 "Requisiti linguistici e accademici al momento della application Ateneo partner" and "Requisiti linguistici al momento della application presso Ateneo partner").

### **Art. 4 – Application procedure**

1. Applications must be filled online at the following page: <https://international.unitn.it/outgoing/open-selection-calls> and must be completed within **December, 18<sup>th</sup> 2018 at noon**. Candidates will receive an email confirming of the application submission.
2. It is warmly suggested to choose the hosting university after having verified that the academic offer abroad is coherent with the study plan of the candidate.
3. All candidates are requested to upload the following documents for each chosen destination to the online application:
  - a. a **motivational letter**, including a complete study plan, or the thesis research project (indicating the name of the supervisor abroad, if applicable). (It is mandatory to use Attachment n. 2);
  - b. if applicable, a **certificate proving the knowledge of the required language**;
  - c. in case the candidate holds a foreign degree, a copy of the Degree indicating the final grade or the GPA.

- Candidates with disabilities are invited to contact the International Mobility office (see Attachment 3 for contacts) in order to identify integrative documentation concerning their university career, required to be uploaded in the application.

#### Art. 5 – Selection procedure

- Admission to the selection based on qualifications and interview will happen following the checking of regularly-closed online applications and the relative attached documentation, as stated in art. 4.
- The list of candidates admitted to the selection interview will be published at the link <https://international.unitn.it/outgoing/open-selection-calls> at least three days in advance. The Commission is allowed to admit a maximum of 10 candidates to the interview for each destination, basing on the motivational letter and the GPA (or the grade of the previous degree).
- The Commission is allowed to interview the candidate in the foreign language required by the destination.

#### Art. 6 – Evaluation criteria

- The Commission's evaluation criteria are determined as follows:

Motivational letter (with study plan/thesis project)	maximum 35 points
Weighted average (marks registered in ESSE3 by October, 31 <sup>st</sup> 2018) or grade of previous degree	maximum 30 points
Interview	maximum 35 points

- The weighted average (point b) will be taken into consideration only when the student has already officially registered in ESSE3 at least 18 credits (CFU), by October, 31<sup>st</sup> 2018. If not, the grade of the previous degree will be taken into consideration. With foreign degrees, in case the grade is not available, the GPA will be taken into consideration.
- The Commission formulates a ranking list for each destination on the basis of the points scored by each candidate in each of the above-mentioned criteria. In order to be eligible applicants must achieve at least 70 points out of 100.
- In case study grants for one or more destinations are not assigned, said grants can be re-assigned to another destination by the Commission, only if the partner university agrees in hosting a higher number of students.

#### Art. 7 – Ranking list

- The final ranking lists, divided by destination, will be published at the link <https://international.unitn.it/outgoing/open-selection-calls> no later than 5 working days from the date of the interview. Grants will be awarded following the ranking list order.
- Admitted candidates have to present, no later than **3 days** after the publication of the ranking list, a confirmation of their participation to the programme.
- In case of a candidate's renounce, the next eligible candidate according to the ranking list will succeed him/her. He/she will be contacted within the time limits placed by the partner University.

4. The grant assignment becomes definitive only after the candidate has been accepted by the hosting university, as some universities may reserve a right to conduct additional language examinations or candidature evaluations and/or request further documentation. Candidates are therefore requested to check admission requirements on the partner university's website, as indicated in Attachment 1.
5. Other mobility programmes scholarships holders have to renounce before accepting the Bilateral Agreement grant, in case the two periods abroad overlap.
6. Candidates are invited to verify on the Ministry of Foreign Affairs website [www.viaggiare Sicuri.it](http://www.viaggiare Sicuri.it) if there exist any notices regarding security and risk.
7. Bilateral agreement scholarships holders have to be regularly enrolled in the University of Trento for the entire duration of the mobility period.
8. Admitted candidates have to submit to the partner University all required documents (incl. language certificate if needed) by the deadline set by the partner University itself.

#### **Art. 8 – Study Grant**

1. The grant is linked to the effective participation in the mobility programme and will be paid in one solution once the mobility starts.
2. At the end of the mobility period, the University of Trento has to receive from the partner University the *Transcript of Records* reporting the exams taken or, in case of thesis research, a declaration certifying the activities done. Activities reported in the Learning Agreement and the Transcript of Records issued by the partner University will be fully recognized by the university of Trento.
3. In case of renounce or interruption of the stay without rightful motivation, the student is requested to give back the study grant; said restitution is a necessary condition for the renewal of enrolment to the next academic year or the admission to the final exam.
4. The study grant is to be considered as a contribution to the mobility period, it does not give way to social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives and is subjected to the deductions foreseen by the law. Candidates are recommended to preventively be informed about the cost of living in the destination country and, the visa issue requirements.
5. If the student attending courses does not achieve a minimum of 15 ECTS, he/she is required to pay the grant back.

#### **Art. 9 – Information and contacts**

1. Further information and contacts are listed in Attachment 3 to the present Call.
2. PLEASE NOTE This English text is meant to help you understand the most relevant aspects of the Call for applications but the only binding version is the Italian one. For more information please refer to the above contacts.

#### **Art. 10 - Information on the processing of personal data**

1. Under article 13 of Regulation EU 2016/679, the "General Data Protection Regulation" (GDPR), the University of Trento shall process personal data exclusively to the extent that it is necessary in the

performance of its institutional tasks within the present selection procedure (point (e), article 6(1) of the GDPR).

2. The data controller is the University of Trento, via Calepina 14, 38122 Trento, email: ateneo@pec.unitn.it; ateneo@unitn.it. The contact details of the data protection officer (DPO) are as follows: Fiorenzo Tomaselli, via Verdi n. 8, 38122 Trento, email: rpd@unitn.it.
3. The processing of personal data shall be carried out manually and/or by automated means exclusively by staff of University, acting on instructions concerning purposes and arrangements of such processing. Personal data shall be processed lawfully, fairly and transparently, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.
4. The personal data may be disclosed to the partner Universities listed in Attachment 1 in order to perform the study or research mobility. Personal data disclosure is a requirement necessary to perform the study or research mobility.
5. The data controller may transfer personal data to non-EU countries in compliance with the provisions laid down in article 44 et seq. In particular:
  - to third countries or international organisations, on the basis of an adequacy decision by the Commission in compliance with article 45 of the GDPR;
  - to third countries or international organisations providing appropriate safeguards and on condition that enforceable data subject rights and effective legal remedies for data subjects are available, in compliance with article 46 of the GDPR;
  - to third countries or international organisations based on derogations for specific situations, in compliance with article 49 of the GDPR.
6. The data shall be transferred:
  - to non-EU universities in the framework of international exchange programmes for incoming and outgoing students;
  - to the universities of origin of international students, that is foreign universities, including non-EU universities
7. The personal data are necessary to carry out the procedure. Failure to provide such data will result in disqualification from the procedure.
8. The personal data are stored for as long as they are necessary to carry out the procedure and to comply with all legal requirements.
9. The data subject shall exercise the rights referred to in article 15 et seq. of the GDPR and, in particular, the right of access to and rectification, erasure or completion of personal data, restriction of processing of personal data concerning the data subject or the right to object to processing. The data subject shall maintain the right to lodge a complaint with the Italian data protection authority by virtue of article 77 of the GDPR.