Public selection for admission to the Two-Year Master’s Degree in Innovation Management (MAIN)
Academic year 2022/23
(English translation)

The only binding version is the Italian one.

Summary
Art. 1 Public Selection .................................................................................................................. 2
Art. 2 Admission Requirements .................................................................................................. 2
Art. 3 Application procedures and deadlines ................................................................................. 3
Art. 4 Selection and ranking ......................................................................................................... 4
Art. 5 Admission and enrolment .................................................................................................. 5
Art. 6 Tuition fees non-EU citizens living abroad ........................................................................ 6
Art. 7 Tuition Fees for EU-citizens and non-EU citizens currently living in Italy.......................... 6
Art. 8 Transfer from another Master Degree/University .................................................................. 6
Art. 9 Further Information ........................................................................................................... 7
Note 1 – Information on the processing of personal data ............................................................. 8
Art. 1 Public Selection

1. The University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master’s Degree Programme in Innovation Management (MAIN) for the academic year 2022/2023. MAIN is jointly offered by the Department of Economics and Management of the University of Trento and the School of advanced Studies of Pisa. Entry is restricted to 28 places. This figure includes 18 places reserved for non-EU citizens living abroad. Any places remaining after the first round of selection will be available for EU citizens and non-EU citizens currently living in Italy.

2. The official language of the course is English.

Art. 2 Admission Requirements

1. Applications are accepted to the selection process from:
   a) Non-Eu citizens living abroad
   b) EU citizens
   c) Non-EU citizens currently living in Italy

Who satisfy the following requirements:

i) a bachelor’s or higher degree awarded in Italy or other qualification awarded abroad and recognised as equivalent\(^1\). Undergraduate candidates are also accepted providing that they will obtain their bachelor’s degree:
   - before 30\(^{th}\) June 2022 for non-EU citizens living abroad;
   - before 31\(^{st}\) October 2022 for EU-citizens and non-EU citizens permanently resident in Italy;

ii) good English language proficiency, at least B2 level of the Common European Framework of Reference for Languages attested as follows:
   - International Certifications from among the following\(^2\):
     - IELTS (Overall: min. 6), TOEFL (Overall: min. 72)
     - FCE, CAE, CPE, Bulats min. 60, BEC Vantage, BEC Higher (from University of Cambridge ESOL Examinations)

---

\(^1\) UniTrento may require additional documentation to better evaluate the requirements (statement of verification e/o statement of comparability) through the Diplome Service provided by CIMEA and available at the webpage Diploma verification.

\(^2\) If not other specified by the Awarding Institution, the validity of the certificate is 5 years.
- ESOL Communicator + Spoken English Communicator; ESOL Expert + Spoken English Expert; ESOL Mastery + Spoken English Mastery (from City & Guilds)
- ISE II, ISE III, ISE IV (from Trinity College of London)
- English for Business Level 2, Level 3, Level 4 (from London Chamber of Commerce and Industry Examinations Board)
- Jetset level 5, Jetset level 6, Jetset level 7
- Pearson General English Test Level 3, Level 4, Level 5
- Pearson Academic English Test (minimum score: 42)
- GMAT Test with a minimum score of 580

- having passed the B2 English language exam or higher in another University
- Bachelor Degree entirely run in English (to be certified).
- English as mother tongue;

The Evaluation Committee may require an interview in order to verify the English proficiency of the applicants.

**Art. 3 Application procedures and deadlines**

1. Candidates seeking admission to the selection process must complete the online application form at the webpage Application. Candidates can access the online application form according to the following procedures:
   - through [SPID identity](#)
   - through [electronic identity card (CIE)](#)
   - through @unitn.it username
   - through a provisional username @guest.unitn.it that can be created on the [website](#) by adding personal data and an email address.

2. Submission of applications is divided into two sessions, according to the following deadlines:
   a) **I call**: from December 15th 2021 to March 4th 2022 at 12.00 (UTC+1) for all students (non-EU citizens living abroad, EU citizens, non-EU citizens currently living in Italy);
   b) **II call**: from April 12th 2022 to June 16th 2022 at 12.00 (UTC+2) for EU-citizens and non-EU citizens permanently resident in Italy.

3. Technical problems in filling out the online application must be immediately communicated by email to main@unitn.it. Applications submitted after the application deadline and/or in different ways will not be accepted.
4. To complete the online application correctly, candidates must upload the following documents:
   a. a copy of the passport (only if NON-EU) or the identity card (only for EU);
   b. copy of Bachelor’s Degree certificate, if already awarded and only if not issued by an Italian University;
   c. Transcript of records including the list of exams and marks, Grade Point Average (if available). The documents must be in Italian or English;
   d. CV in English;
   e. Proof of English proficiency (see Art. 2);
   f. GMAT/GRE (not compulsory);
   g. statement of purpose - brief personal statement in English in which the candidate supports her/his application (max. 3000 characters, spaces included);
   h. two referees contacts chosen by the applicant. Reference letters must be sent via email directly to the Master Manager (main@unitn.it) by the referees selected by the applicant. The applicant has to verify if the referees have sent the reference letter via email to the Master Manager by the deadline. Reference letters cannot be uploaded to the online application: they must be sent from the referees’ institutional email address. Reference letters sent by personal email address will not be considered.

5. Applicants are required to pay an application fee of €15,00 using one of the methods requested during the online application process within the given deadline for applications (March 4th 2022 for the first call, June 16th 2022 for the second call). Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant.

**Art. 4 Selection and ranking**

1. The Evaluation Committee is made up of three members and ensures that the selection procedures are correctly observed. The Committee may choose to meet via video conference.

2. The Evaluation Committee will evaluate whether candidates fulfil the entry requirements set out in the regulations.

3. The evaluation is carried out by allocating points (up to 100) in accordance with the following criteria:

   | a. Curriculum studiorum | Up to 35 points |

---

3 Candidates with a degree issued by an Italian university or enrolled at an Italian university can upload a self-declaration
b. International Certificates:
   i. English language proficiency
   ii. GMAT/GRE

<table>
<thead>
<tr>
<th>Up to 25 points</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Up to 40 points</th>
</tr>
</thead>
</table>

The Evaluation Committee may require an interview to the applicant.

4. Applicants awarded a score of 50/100 or more will be considered suitable.
   Applicants receiving a score lower than 20 in the “section c” will not be admitted even if the final application score is equal or more than 50.

5. On completing the evaluation process of each Call, the Evaluation Committee will publish the short list one month after the deadline of the Call at the following webpage Selection and Admission.

Art. 5 Admission and enrolment

1. Admitted candidates will be asked to pay an Enrollment confirmation fee of €100 (one hundred Euro) within 7 days from the publication of the ranking list to confirm their acceptance of the place. This payment will not be reimbursed in any case.

2. Successful candidates who fail to complete the steps set out in the point above will be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the Evaluation Committee as soon as possible, by e-mail to main@unitn.it.

3. Should any places become available, the Evaluation Committee reserves the right to invite other suitable candidates from the ranked list to enroll on the Master’s degree up to the number of places available.

4. Non-EU citizens living abroad who apply and pay the Enrollment confirmation fee must pre-enroll at the Italian diplomatic representative in their own country. The pre-enrolment must be submitted by the deadline indicated in the “Italian Government regulations for the enrollment of visa requesting students” document. Pre-enrolment is compulsory in order to obtain the Visa. All candidates are advised to read the procedures that must be followed at the webpage Non-Eu citizens living outside Italy.

4 The information will be published in Spring at the webpage Studying in Italy.
5. Information about the enrollment to the Master in Innovation Management will be provided by the Master Manager in due time. Applicant, who will not complete the enrollment within the given deadline, will be considered as a withdrawal.

Art. 6 Tuition fees non-EU citizens living abroad

1. The maximum tuition fee for non-EU citizens living abroad is €10,000 per academic year. Further details are available at the webpage [Tuition fees](#).

2. The amount of tuition fees for admitted students can be reduced on the basis of the application score as follows:

<table>
<thead>
<tr>
<th>Tuition Fees Amount</th>
<th>Application score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition waiver</td>
<td>Application score between 90/100 and 100/100</td>
</tr>
<tr>
<td>€ 1,000</td>
<td>Application score between 70/100 and 89,9/100</td>
</tr>
<tr>
<td>€ 3,000</td>
<td>Application score between 60/100 and 69,9/100</td>
</tr>
<tr>
<td>€ 6,500</td>
<td>Application score between 50/100 and 59,9/100</td>
</tr>
</tbody>
</table>

3. Top scored Non-Eu candidates living abroad will be entitled to receive a scholarship from the University of Trento, provided that they get at least a score of 70/100. Students who benefit from the scholarship are waived from tuition fees.

   Students who turn out to be in the “fee waiver” bracket are not necessarily entitled to receive a scholarship from the University of Trento.

Art. 7 Tuition Fees for EU-citizens and non-EU citizens currently living in Italy

1. The amount of tuition fees for admitted students is available at the following webpage [Tuition fees](#). The amount can be partially or totally reduced according to the economic situation of the student’s family (ISEE).

Art. 8 Transfer from another Master Degree/University

1. Students attending other Master Degree Programs can ask to be transferred to the Master in Innovation Management only in case of positive evaluation by the Evaluation Committee after passing the selection. Students can be admitted to the first year only.
Art. 9 Further Information

1. Information concerning the pre-enrolment procedures and academic documentation required for non-EU citizens resident abroad is available at the webpage Bachelor's and Master's degrees in English - Non-EU citizens living outside Italy

2. Information concerning the study documentation required for EU citizens with degrees awarded in EU countries other than Italy is available at the webpage Bachelor's and Master's degrees in English - EU citizens

3. Information concerning ministerial pre-enrolment procedures and study documentation required for non-EU citizens living in Italy are available at the following webpage Bachelor's and Master's degrees in English - Non-EU citizens living in Italy

4. Information about the cost of living in Trento is available at the following webpage Cost of living.

Trento, 15th December 2021
Note 1 – Information on the processing of personal data

Regulation (EU) 2016/679, the “General Data Protection Regulation” (hereinafter “GDPR”), provides that everyone has the right to the protection of personal data concerning him or her. In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter “data subjects”).

1. Joint Data Controllers

The Joint Data Controllers are:

- the University of Trento, via Calepina n. 14, 38122 Trento (TN); email: ateneo@unitn.it; ateneo@pec.unitn.it;

- School of Advanced Studies - Pisa, Piazza Martiri della Libertà, 33, Pisa (PI); email: protocollo@sssup.legalmail.pa.it

The Joint Data Controllers signed the arrangement as per art. 26 GDPR.

2. Contact details of the Data Protection Officer (DPO)

The DPO can be contacted to request information on personal data at the following email address:

For the University of Trento: dpo@unitn.it.

For the School of Advanced Studies - Pisa: dpo@santanapisa.it

3. Purpose of the processing and legal basis

The Joint Data Controllers shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c) of the GDPR).

4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.
5. Data processing methods

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.

6. Recipients of personal data

Personal data will be disclosed to the Joint Data Controllers personnel acting for the above-mentioned purposes. In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the judicial Authorities.

Personal data may be published on the University website in fulfilment of the obligations of publicity and transparency provided for by current legislation.

7. Data retention period

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by University regulations on the storage of administrative documents relevant to the performance of its services.

8. Rights of the data subjects

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR and/or to take the appropriate judicial offices.