CALL FOR SELECTION, BASED ON QUALIFICATIONS, TO SHORT LIST CANDIDATES FOR A FAST TRACK ACCESS TO THE LLM PROGRAMMES OF THE UNIVERSITY OF UTRECHT

ACADEMIC YEAR 2020/2021

Please note this is a courtesy translation – the only binding version is the Italian one

Art. 1 - Object

1. In compliance with the LLM Educational Programme\(^1\) agreement between Utrecht University and the University of Trento, the University of Trento indicts for the academic year 2020/2021 a selection based on qualifications in order to shortlist candidates for fast track access positions for each of the following LLM programmes offered at Utrecht University:
   - European Law
     [https://www.uu.nl/masters/en/european-law](https://www.uu.nl/masters/en/european-law)
   - European Criminal Justice in a Global Context
   - Law and Technology in Europe
   - Public International Law
   - Law and Economics

   For each of the above LLM programmes two fast track access positions are available.

2. No application fees will be required to LLM-EP selected students;
3. As defined by art. 3 comma d) of the agreement between Utrecht University and University of Trento, Utrecht University reserves the right to select the first two candidates from the UniTrento shortlist for each LLM Programme and to communicate the results to University of Trento in due time to permit the selected students to register to the LLM Programme.
4. Candidates can choose to apply for three destinations maximum.

Art. 2 - Admission requirements

1. Students of the Comparative, European and International Legal Studies – CEILS programme of the University of Trento may participate in the selection if they possess all requisites indicated hereafter:
   a) be officially enrolled in the third year of the CEILS programme;
   b) possess very good academic performance (grades average minimum 26/30).

\(^1\) Hereinafter referred to as LLM-EP
Art. 3 – Conditions to enrol on the LLM-EP programmes

1. To enrol at Utrecht University, LLM-EP admitted students must:
   a) have no more than 18 ECTS left before the final degree at the time of enrolment on the LLM programme;
   b) graduate from the CEILS programme no later than March 31 of the year which follows the admission to the LLM programme;
   c) demonstrate proficiency in the English language through one of the certificates listed under “English language requirements” here: [https://www.uu.nl/masters/en/drug-innovation/admission-and-application/non-eu/ndu](https://www.uu.nl/masters/en/drug-innovation/admission-and-application/non-eu/ndu)
   d) in case the candidate does not hold one of the language certificates listed above, he/she shall provide proof of proficiency in English by having passed the language exam testing the four abilities (reading, speaking, writing, listening) in the candidate’s study plan (level C1).

Art. 4 – Application procedure

1. Applications must be filled online at the following page [https://international.unitn.it/outgoing/open-selection-calls](https://international.unitn.it/outgoing/open-selection-calls) and must be completed within January, 15th 2020. Candidates will receive an email confirming the application submission.

2. All candidates are requested to upload the following documents to the online application:
   a) motivation letter. It is mandatory to use Attachment n. 1.

3. Candidates with disabilities are invited to contact the International Mobility office (see Attachment 2 for contacts) in order to identify integrative documentation concerning their university career, required to be uploaded in the application.

Art. 5 – Selection procedure and evaluation criteria

1. Admission to the selection based on qualifications will happen following the checking of regularly-closed online applications and the relative attached documentation, as stated in art. 4.

2. The Commission’s evaluation criteria are determined as follows:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motivation letter</td>
<td>30</td>
</tr>
<tr>
<td>Number of ECTS credits (registered in ESSE3 by October, 31st 2019)</td>
<td>35</td>
</tr>
<tr>
<td>Weighted average (marks registered in ESSE3 by October, 31st 2019)</td>
<td>35</td>
</tr>
</tbody>
</table>

3. The Commission formulates a shortlist for each LLP programme on the basis of the points scored by each candidate in each of the above-mentioned criteria.

Art. 7 – Shortlist

1. The final shortlist, divided by LLM-EP programme, will be published at the following link: [https://international.unitn.it/outgoing/open-selection-calls](https://international.unitn.it/outgoing/open-selection-calls)
2. Admitted candidates have to present, no later than 5 days after the publication of the shortlist, a confirmation by email at info.ceils@unitn.it of their participation to the programme.

3. In case of a candidate’s renounce, the next eligible candidate according to the shortlist will succeed him/her. He/she will be contacted within the time limits placed by the partner University.

4. The admission to the LLM-EP does not entitle admitted students to a scholarship. Shortlisted candidates may apply for a scholarship by 1st February 2020 according to the procedures defined by Utrecht University: https://www.uu.nl/masters/en/general-information/international-students/financial-matters/grants-and-scholarships/ues-law-economics-and-governance-international-talent-scholarship

5. University of Utrecht will confirm the selected candidates to the University of Trento before mid-April. Final nominations must be submitted to Utrecht University by May 15. Formal application to Utrecht University will follow [https://www.uu.nl/masters/en/general-information/international-students/application-and-admission/application-procedure]

6. Candidates are invited to verify on the Ministry of Foreign Affair’s website www.viaggiarecicuri.it if there exist any notices regarding security and risk.

Art. 8 - Information on the processing of personal data

1. Under article 13 of Regulation EU 2016/679, the “General Data Protection Regulation” (GDPR), the University of Trento shall process personal data exclusively to the extent that it is necessary in the performance of its institutional tasks within the present selection procedure (point (e), article 6(1); point (g), article 9(2); article 10 of the GDPR).

2. The data controller is the University of Trento, via Calepina 14, 38122 Trento, email: ateneo@pec.unitn.it; ateneo@unitn.it. The contact details of the data protection officer (DPO) are as follows: Fiorenzo Tomaselli, via Verdi n. 8, 38122 Trento, email: rpd@unitn.it.

3. The processing of personal data shall be carried out manually and/or by automated means exclusively by staff of University, acting on instructions concerning purposes and arrangements of such processing. Personal data shall be processed lawfully, fairly and transparently, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.

4. The personal data may be disclosed to Utrecht University in order to perform the final selection for the mobility. Personal data disclosure is a requirement necessary to perform the study mobility. Within the above mentioned purposes, personal data can be transferred to non-EU countries. This transfer will be performed within the limits and under the terms as per art. 44 and seq. of GDPR, that is when there is an adequacy decision by the EU Commission and/or appropriate safeguards or, when not applicable, on the basis of an explicit consent by the data subject.

5. The personal data are necessary to carry out the procedure. Failure to provide such data will result in disqualification from the procedure.

6. The personal data are stored for as long as they are necessary to carry out the procedure and to comply with all legal requirements.

7. The data subject shall exercise the rights referred to in article 15 et seq. of the GDPR and, in particular, the right of access to and rectification, erasure or completion of personal data, restriction of processing of personal data concerning the data subject or the right to object to processing. The data subject shall
maintain the right to lodge a complaint with the Italian data protection authority by virtue of article 77 of the GDPR.