Public selection for admission to the Two-Year Master’s Degree in Artificial Intelligence Systems

Academic year 2022/23

(English translation)

The only binding version is the Italian one

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Art. 1 Public Selection

1. The University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master’s Degree Programme in “Artificial Intelligence Systems” for the academic year 2022/2023.

The Master’s Degree Programme in “Artificial Intelligence Systems” is offered by the Department Information Engineering and Computer Science of the University of Trento. Entry is restricted to 80 places; this figure includes 10 places reserved for non-EU nationals living abroad. Any places remaining from the selection of non-EU nationals living abroad will be awarded to Italian, EU and non-EU nationals resident in Italy.

2. The official language of the course is English.

Art. 2 Admission Requirements

1. Applications are accepted to the selection process from:
   a. Non-EU citizens living abroad
   b. EU citizens
   c. Non-EU citizens currently resident in Italy

Who satisfy the following requirements:

i. a bachelor’s degree awarded in Italy in:
   - Information Engineering — L-8
   - Industrial Engineering - L-9
   - Computer Science - L-31

and to have completed in the their first-level degree at least 12 credits in the academic disciplines INF/01 or ING-INF/05;

ii. or to hold a first-level university degree in other classes of related disciplines which includes at least 36 credits in the groups of academic disciplines CHIM/03, CHIM/06-07, FIS/01-03, MAT/01-09, SECS-S/01 and at least 12 credits in ING-INF/05 or INF/01;

iii. a bachelor’s or higher degree in other academic areas awarded abroad and recognized as equivalent according to the regulations of the master programme; eligibility of the bachelor’s
degree will be established by the admissions committee nominated as per art. 4 of the present call.

iv. Undergraduate candidates are also accepted providing that they will obtain their bachelor’s degree:

- before 30th June 2022 for non-EU citizens living abroad;
- before 31st October 2022 for EU-citizens and non-EU citizens currently resident in Italy;

v. good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages attested as follows:

- International Certifications;
- having passed the B2 English language exam or higher in another University;
- Bachelor Degree entirely run in English (to be certified);
- Holding the citizenship of a country whose official language is English

vi. Italian citizens, EU citizens or non-EU citizens resident in Italy candidates who, by the deadline of the application procedure, will not be able to prove their knowledge of the English Language by the deadline of the call, will have to definitively prove their possession of the language requisite by the 31st of October 2022.

2. At the end of the admission and enrollment process Italian citizens, EU citizens or non-EU citizens resident in Italy applicants, who did not graduate as foreseen by the given deadline, may be admitted in case of available positions.

Art. 3 Application procedures and deadlines

1. Candidates seeking admission to the selection process must complete the online application form at the portal Application according to the following procedures and deadlines. Candidates can access to the online application:

- with SPID – Public Digital Identity System
- with the Electronic Identity Card
- with a @unitn.it username
- with a temporary username @guest.unitn.it (you can create it on UniTrento website communicating your data and an email address).
2. Submission of applications is divided into two sessions, according to the following deadlines:

   a. between 15 December 2021 and 4 March 2022 by 12.00 (noon) - Italian time for non-EU citizens living abroad;
   b. between 12 April 2022 and 17 June 2022 by 12.00 (noon) - Italian time for Italian, EU-citizens and non-EU citizens resident in Italy;

3. Technical problems in filling out the online application must be immediately communicated by email to masterais@unitn.it. Applications submitted after the application deadline and/or in different ways than those expressed in comma 1 of the present article will not be accepted.

4. To complete the online application correctly, candidates must upload the following documents:
   a. a copy of valid passport (only pages relating to personal information) or identity card (EU citizens only);
   b. copy of bachelor's degree certificate\(^1\) or enrolment certificate attesting the expected graduation date (attach an official translation if this document is not in Italian or English);
   c. transcript\(^2\) including a list of all courses, exams and marks awarded. The transcript must include: the list of exams for the qualification to be awarded, marks obtained, the weighted average mark and the minimum to maximum range of marks (attach an official translation if this document is not in Italian or English);
   d. curriculum vitae in English following the ‘European’ model (see http://europass.cedefop.europa.eu/);
   e. English Language qualification, as per art. 2 comma 1 point iii.;
   f. statement of purpose - brief personal statement in English in which the candidate describes her/his interests and expectations with regards to the Master’s programme learning objectives (max 500 words);
   g. not mandatory: reference letters and/or other certifications that are considered helpful towards the selection.

5. Applicants are required to pay an application fee of €15,00 using one of the methods requested during the online application process within the given deadline for applications (March 4\(^{th}\) 2022 for the first call,

\(^1\) Students enrolled in/graduated from an Italian University must submit a self-declaration according to art. 46 and 47 of DPR 445/2000.

\(^2\) According to art. 46 e 47 of D.P.R. 445/2000, self-certification within the online application is requested if the certificatory entity or the university awarding the degree is a public Italian entity. Candidates who obtained their degree or are still enrolled in the University of Trento are not required to attach the required certificate.
June 17th 2022 for the second call). Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant.

Art. 4 Selection and ranking

1. The Admissions Committee is made up of three members and ensures that the selection procedures are correctly observed. The Committee may choose to meet via video conference.

2. The Admissions Committee will evaluate whether candidates fulfil the entry requirements set out in the regulations.

3. The evaluation is carried out by allocating points (up to 100) in accordance with the following criteria:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Punteggi</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Coherence between the candidate’s previous studies and the objectives of the Master</td>
<td>Up to 30 points</td>
</tr>
<tr>
<td>b. curriculum studiorum (GPA, performance and results obtained in previous studies, post-graduate degrees if any, other courses; the personal skills and background of the candidate shall be verified in the interview if applicable)</td>
<td>Up to 60 points</td>
</tr>
<tr>
<td>c. Statement of purpose (max. 500 words)</td>
<td>Up to 5 points</td>
</tr>
<tr>
<td>d. further language competences, other certifications and reference letters</td>
<td>Up to 5 points</td>
</tr>
</tbody>
</table>

In case the documents included in the online application do not allow the Committee to adequately evaluate the candidature, the candidate might be asked to participate in an interview (in person or via videoconference) or to submit further documentations/certificates.

4. Applicants awarded a score of **50/100 or more** will be considered eligible.

5. On completing the evaluation process of each Call, the Admissions Committee will publish the ranking list one month after the deadline of the Call at the following webpage: Results and pre-enrollment procedures.
Art. 5 Admission and enrolment

1. Admitted candidates will be asked to pay an Enrollment confirmation fee of €100 (one hundred Euro) within the date published in the ranking list to confirm their acceptance of the place. This payment will not be reimbursed in any case.

2. Successful candidates who fail to complete the steps set out in the point above will be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the Committee as soon as possible, by e-mail to masterais@unitn.it.

3. Should any places become available, the Committee reserves the right to invite other suitable candidates from the ranked list to enroll on the Master’s degree up to the number of places available.

4. Non-EU citizens living abroad who apply and pay the Enrollment confirmation fee must pre-enroll at the Italian diplomatic representative in their own country. The pre-enrolment must be submitted by the deadline indicated in the "Italian Government regulations for the enrollment of Visa requesting students" document. Pre-enrolment is compulsory in order to obtain the Visa. All candidates are advised to read the procedures that must be followed at the webpage Non-Eu citizens living out of Italy.

5. Information about the enrollment to the Master in Artificial Intelligence Systems will be provided by the Master Manager in due time. Students, who will not complete the enrollment within the given deadline, will be considered withdrawals.

Art. 6 Tuition fees non-EU citizens living abroad

1. The maximum tuition fees for non-EU citizens living abroad is € 10,000 per academic year. Further details are available at the webpage Tuition fees.

2. The amount of tuition fees for admitted students can be reduced on the basis of the application score as follows:

<table>
<thead>
<tr>
<th>Tuition Fees Amount</th>
<th>Application score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition waiver</td>
<td>Application score between 90/100 and 100/100</td>
</tr>
<tr>
<td>1.000€</td>
<td>Application score between 70/100 and 89,9/100</td>
</tr>
</tbody>
</table>

3 The information will be published at the following webpage Studiare in Italia.
3. **Top scored NON-EU candidates living abroad** will be entitled to receive a scholarship from the University of Trento provided that they get a score of at least 70/100 according to scholarships availability. Students who benefit from the scholarship are waived from tuition fees. Students who turn out to be in the "fee waiver" bracket are not necessarily entitled to receive a scholarship from the University of Trento. The scholarship will be paid only in case of physical arrival in Trento, as it is meant to be a contribution for the living expenses to be afford in Italy.

**Art. 7 Tuition Fees for EU-citizens and non-EU citizens currently resident in Italy**

1. The amount of tuition fees for admitted students is available at the webpage [Tuition fees](#). The amount can be partially or totally reduced according to the economic situation of the student’s family (ISEE).

**Art. 8 Second year admission**

1. Applicants who have already passed single courses exams of the first year or equivalents exams in previous academic careers also at other Universities, may apply for second year admission, if they fulfill the admission requirements. These applicants must apply in any case within the given deadlines reported in art. 3 and have to be at least eligible in the final ranking list.

2. These applicants must submit an application within the deadlines reported on the webpage [Applying](#).

3. The admission to the second year depends from the number of positions available and applicants must fulfill the requirements stated in the rules stated in the “*Linee guida per la regolamentazione di passaggi, trasferimenti e ammissione al secondo anno del corso di laurea magistrale in Artificial and Intelligence Systems*” published on the webpage [Applying](#).

**Art. 9 Further Information**

1. Information concerning the pre-enrolment procedures and academic documentation required for non-EU citizens resident abroad is available at the webpage [Bachelor's and Master's degrees in English - Non-EU citizens living outside Italy](#)
2. Information concerning the study documentation required for EU citizens with degrees awarded in EU countries other than Italy is available at the webpage Bachelor's and Master's degrees in English - EU citizens.

3. Information concerning ministerial pre-enrolment procedures and study documentation required for non-EU citizens resident in Italy are available at the following webpage Bachelor's and Master's degrees in English - Non-EU citizens living in Italy.

4. Information about the cost of living in Trento is available at the following webpage Cost of living.

Trento, 15th December 2021
Nota 1 - Information on the processing of personal data

Regulation (EU) 2016/679, the “General Data Protection Regulation” (hereinafter “GDPR”), provides that everyone has the right to the protection of personal data concerning him or her.
In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter “data subjects”).

1. Data controller

The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: ateneo@unitn.it; ateneo@pec.unitn.it.

2. Contact details of the Data Protection Officer (DPO)

The DPO can be contacted to request information on personal data at the following email address: dpo@unitn.it.

3. Purpose of the processing and legal basis

The University of Trento shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c) of the GDPR).

4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.

5. Data processing methods

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).
No profiling is carried out, and decision are not taken by automated means.
6. Recipients of personal data

Personal data will be disclosed to all the University personnel acting for the above-mentioned purposes. In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the judicial Authorities. Personal data may be published on the University website in fulfilment of the obligations of publicity and transparency provided for by current legislation.

7. Data retention period

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by University regulations on the storage of administrative documents relevant to the performance of its services.

8. Rights of the data subjects

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR and/or to take the appropriate judicial offices.