CALL FOR ADMISSION TO THE BACHELOR’S DEGREE IN COMPARATIVE, EUROPEAN AND INTERNATIONAL LEGAL STUDIES
ACADEMIC YEAR 2019/2020

The only binding version is the Italian one

The University of Trento, Faculty of Law, announces a public procedure for the admission of non-EU students to the first year of the Bachelor’s Degree in Comparative, European and International Legal Studies (academic year 2019/20) based on candidates’ qualifications and interview. Access is restricted to 10 positions reserved to non-EU nationals living abroad.

The selection procedure will be held in English.

REQUIREMENTS

Applications to the selection procedure must satisfy the following requirements:

- a High School Diploma awarded in Italy or other qualifications recognized as equivalent awarded abroad. Candidates who do not possess the High School Diploma will also be accepted, provided that they obtain their Diploma during the year 2018/19;
- good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages, documented through one of the certificates listed at http://www.cla.unitn.it/en/780/certificates-do-you-have-a-certificate. Candidates can also prove their language skills by submitting a provisional document or a Statement of Result with overall grade proving the passing of one of the above examinations.

Certification is not required for applicants who declare that they:
- have been awarded a Diploma entirely taught in English;
- have English as their mother tongue;
- reside for a substantial period in a Country where English is an official language.

ONLINE APPLICATION

To apply please access the online application form available at the following link https://webapps.unitn.it/Apply/en/Web/Home/master and fill it in by February 20 2019 at noon (GMT+1).

Candidates are required to pay an application fee of € 15.00, using one of the methods indicated in the online application form by February 20 2019. Failure to pay the application fee by the deadline will automatically lead to the exclusion of the applicant.

Technical problems in filling out the online application must be immediately communicated by email at ammissioni@unitn.it. Applications submitted after the application deadline and/or in different ways will not be accepted.

In order to get assistance during the procedure, we suggest you to complete at least the personal account registration by February 13 2019.
To complete the online application correctly, candidates must upload the following documents:

a. a copy of passport (only pages relating to personal information) or identity card;
b. curriculum vitae et studiorum in English following the ‘European’ model (see http://europass.cedefop.europa.eu/);
c. English Language certificate;
d. Skype account that will be used for the interview.

**SELECTION PROCEDURE**

Candidates will be selected by an Evaluation Committee composed by 3 members of the Faculty of Law and a Linguistic expert. Applicants will be assessed according to the following criteria:

a) Curriculum Vitae et Studiorum (0-35 points)
b) Particular language skills (English language above B2 level) (0-25 points)
c) Interest and competence ascertained through interview (via Skype) (0-40 points)

Candidates will be notified about the time and date of the interview via email, at least 7 days in advance.

The Evaluation Committee will examine the documents of each applicant along with the result of the Interview, and will assign each candidate a score between 0 and 100.

Candidates scoring at least 50 points will be declared eligible. **Only the 10 highest-ranking applicants will be admitted to the course:** the other eligible candidates will be placed in a waiting list. In the event that two or more candidates obtain the same score in the ranking list, preference will be given to candidates with a higher score in “Interest and competence”.

Candidates who demonstrate a level of English equal or superior to C1, will have the activity and the relative credits recognized in their student career, in accordance with the Regolamento Didattico (“Norm of the CEILS programme”).

**RANKING LIST**

The ranking list and the waiting list (if any) will be published at the following link http://international.unitn.it/legal-studies/ceils by **March 20 2018.**

**CONFIRMATION**

**Admitted students shall confirm their intention to enroll by March 27 2019 at noon (GMT+1) according to the information published with the ranking list.**

Suitable candidates who have passed the selection procedure will be required to pay an Enrollment confirmation fee of €100.00 (one hundred euro) within 7 days from the publication of the ranking list. This payment will not be reimbursed in any case.

**PRE-ENROLLMENT**

NON-EU candidates living abroad who apply and pay the admission confirmation fee must **pre-enroll** at the Italian diplomatic office in their own country, and at any rate before the dates set by regulations concerning admission of foreign students to university courses posted at https://international.unitn.it/node/167/.
Pre-enrollment is compulsory in order to obtain a Visa. All candidates are advised to read the procedures that must be followed at: http://international.unitn.it/incoming/enrolments.

**ENROLLMENT**

Information about how and when to enroll will be available on the CEILS webpage at the following link: http://international.unitn.it/legal-studies/ceils.

**TUITION FEES**

The maximum tuition fees for non-EU citizens living abroad is €6,000 per academic year.

The amount of the tuition fees can be reduced on the basis of the application score as follows:

<table>
<thead>
<tr>
<th>Tuition Fees Amount</th>
<th>Application score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exemption from paying tuition fees</td>
<td>Application score between 90/100 and 100/100</td>
</tr>
<tr>
<td>€ 1,000</td>
<td>Application score between 70/100 and 89/100</td>
</tr>
<tr>
<td>€ 2,000</td>
<td>Application score between 60/100 and 69/100</td>
</tr>
<tr>
<td>€ 4,000</td>
<td>Application score between 50/100 and 59/100</td>
</tr>
</tbody>
</table>

Besides being exempted from tuition fees, top scoring candidates will be entitled to receive a scholarship. Scholarships will be assigned when the short list is published. Students beneficiaries of scholarship will have the right to the total exemption of tuition fees.

Candidates who miss the deadline or do not accomplish the above instructions will be considered as having waived their position.

**TRANSFER APPLICATION**

A transfer application to the Undergraduate’s degree course in *Comparative, European and International Legal Studies* can be submitted only in case of positive evaluation by the selection committee. Students can be admitted to the II year only if they fulfill the requirements stated in the “Guidelines for Transfer Students”.

The "Academic transfer credit pre-evaluation" form (published at https://offertaformativa.unitn.it/en/l/comparative-european-and-international-legal-studies/application with the Guidelines) must be sent to ammissioni@unitn.it by January 30, 2019.

UniTrento will send you the evaluation results by February 15, 2019.

**FURTHER INFORMATION**

Information concerning ministerial pre-enrollment procedures and academic documentation required for non-EU citizens resident abroad is available at: https://international.unitn.it/node/167/

Information about the cost of living in Trento is available at: https://international.unitn.it/node/49

**DATA PROTECTION**

Personal data will be processed according to the GDPR and to the D.Lgs. 101/2018