CALL FOR PARTICIPATION TO INTERNATIONAL MOBILITY PROGRAMMES
A.Y. 2020/21
PROGRAMME ERASMUS+ MOBILITY FOR STUDY
Second Call
(Action Key 1 – Programme countries)

PLEASE NOTE
This English text is meant to help you understand the most relevant aspects of the Call for applications but the only binding version is the Italian one. For more information please refer to the contacts listed in Attachment 2.

Art. 1 – Object of the selection

1. The present call regulates the selection process for assigning scholarships to spend a mobility period abroad within the Erasmus+ programme during the academic year 2020/21 in order to take part to educational activities at the partner universities listed in Attachment 1.

Art. 2 – Admission requirements for the selection

1. Except for the cases detailed in the subsection 7 and 8 of this article, the selection is open to:
   a. Students enrolled in three years Bachelor’s degree courses or five years Master’s degree courses, two years Master’s degree courses and doctoral courses of the University of Trento. Students enrolled in inter-university degree courses only where courses are managed by the University of Trento;
   b. Students enrolled in single classes (corsi singoli) with the purpose to enroll to two years Master’s degree courses at the University of Trento. These students must be enrolled in a Master’s degree course at the University of Trento at the moment of their departure.

2. By the deadline of the present call candidates must:
   a. Acquire a minimum amount of ECTS credits according to their Department/Centre considering their year of attendance as listed in the table below:

<table>
<thead>
<tr>
<th>Department/Centre</th>
<th>Year of attendance</th>
<th>Minimum credits requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIBIO – Centre for Integrative Biology</td>
<td>Second year of a three years Bachelor's course or of a five-years Master's course</td>
<td>36 credits for all study courses except part-time courses for which are required: 23 credits for Business Management part-time; 21 credits for Sociology part-time</td>
</tr>
<tr>
<td>CAFE – Centre of Agriculture Food Environment</td>
<td></td>
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<tr>
<td>Department of Economics and Management</td>
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<td></td>
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<tr>
<td>Department of Civil, Environmental and Mechanical Engineering</td>
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<tr>
<td>Department of Industrial Engineering</td>
<td></td>
<td></td>
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<tr>
<td>Department of Information Engineering and Computer Science</td>
<td></td>
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<tr>
<td>Department of Humanities</td>
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<tr>
<td>Department of Psychology and Cognitive Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department of Sociology and Social Research</td>
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<td></td>
</tr>
<tr>
<td>Faculty of Law</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Students enrolled on a degree course in their first year or enrolled on their second year of a Master degree or single classes are not required to have a minimum amount of ECTS credits.

b. Be enrolled in their degree course for a number of years not exceeding the normal duration of the degree course;
c. Prove to have, depending on the Department/Center of afference, the level of language proficiency indicated in Annex 1 (column “Livello di lingua richiesto dal Dipartimento alla scadenza del bando”). This is a mandatory requirement for being admitted to the selection.

3. The level of language proficiency shall be certified in one of the following ways:
   a. Hold a language certificate among those listed on the Language Centre (CLA) webpage: http://www.cla.unitn.it/en/780/certificates-do-you-have-a-certificate (the certificate has to be uploaded in the online application); OR
   b. Be a native speaker in the required language (this requisite has to be declared in the online application); OR
   c. Pass or have passed the language exam testing the four abilities (reading, speaking, writing and listening) if available in the candidates’ UniTrento study plan and if the language is the same and the level is at least the same as the one required by the partner University (this requisite has to be declared in the online application); OR
   d. Have passed the language exam testing the four abilities in another University, if the language is the same and the level is at least the same as the one required by the partner University (this requisite has to be declared by attaching a self-declaration of the passed exams plus the documents attesting the level reached if not already available in the self-declaration); OR
   e. Hold a high school, Bachelor or Master’s Degree diploma either awarded in a country where the official language is the same as the required one or taught in the required language (non-EU citizens have to submit a copy of a written statement by the school/university that awarded the degree and cannot provide a self-declaration); OR
   f. Have passed the Language Centre (CLA) four-abilities language test for a previous call by the University of Trento (this requisite has to be declared in the online application, specifying the call for which the test was taken); OR
   g. Be enrolled in an English-taught Master’s Degree or in a doctoral course, whose language admission requirements were at least of the same level as the one listed in Attachment 1 (this requisite has to be declared in the online application); OR
   h. Only for students of the Department of Economics and Management: have passed both written and oral tests to be taken at the end of the extra-curricular English, German and Spanish language courses, the level of which was at least the same as the one of Attachment 1 to the present call (the certificate emitted by the professor has to be attached to the application); OR
   i. Only for students of the Faculty of Law applying for the German linguistic area: have passed the Legal German exam at least at a B1 level testing the four abilities (reading, speaking, writing and listening); OR
   j. Only for Portuguese: hold a degree achieved in a country where the official language is Portuguese (copy of a written statement by the school/university that awarded the degree has to be uploaded in the online application).

4. In case of lack of the above-mentioned requirements, candidates are allowed to take a written and oral language test at the Language Centre (CLA) before the end of this call, in order to fulfill the language proficiency requirements. The language test can be taken in the same language (two different levels) or in two different languages. The enrollment to the language test must be completed no later than 2nd March 2020 at noon, through the online application available at the webpage: http://international.unitn.it/outgoing/open-selection-calls

5. The Language tests calendar will be published on the University’s webpage http://international.unitn.it/outgoing/open-selection-calls. For all languages the written test (listening comprehension, reading comprehension and writing) will be taking place between 9th and 13th March 2020, while the oral test will be taking place between 3rd and 8th April 2020. The publication of the calendar equals a notice. No further indications will be given via e-mail to candidates. The candidate’s absence will be considered as a withdrawal from the selection, irrespective of its cause. Students that pass the language test will have to self-declare it at the moment of the application. In case the candidate passes the language test the credits of such test will be registered in his/her Esse3 career only if he/she will be assigned an Erasmus destination of the present selection call. Students who will not pass this selection call can use the test to apply to any other mobility call up to a maximum of 5 years from the date of the publication of the test results.

6. It is recommended to choose the possible destinations considering the coherence between the academic offer of the partner university and the study plan of the study course at UniTrento (Attachment 1).

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1 In case of destinations with two languages the candidate must choose one language for carrying out study/internship activities. If the candidates choose both languages available this will be considered equal as choosing two different destinations.
7. Candidates that have already benefited from a mobility grant in the Erasmus+ (Study, Traineeship or International Credit Mobility) or in the Erasmus Mundus programme within the same study course as the one they are currently enrolled in are admitted only if the length of the previous mobility plus the one for which they are applying sums up to 12 total months. For the five-years Master’s degree programmes the total must not exceed 24 months.

8. Recipients of another Erasmus+ Study grant are not eligible to the present call if the two mobility periods overlap.

Participants of the Double Degree Program can apply for this call provided that they complete all the planned exams (taken abroad) by the beginning of the Erasmus Mobility, and they carry out only thesis research activities at the hosting University. The city or the campus of the thesis research activity must be different from the one where the Double Degree Program took place. In this case it is mandatory to have a written declaration signed by both the University of Trento tutor and the Partner University tutor, stating that the mobility period abroad is compatible with the Double Degree programme.

9. The Department of Economics and Management and the Department of Psychology and Cognitive Sciences allow thesis research abroad within the Erasmus+ Study Programme only for students enrolled in two-years Master’s courses.

Art. 3 – Requirements for starting the mobility

1. Before leaving for the mobility period abroad the student must:
   a. Be regularly enrolled in a study course and in the case of a three years Bachelor’s course or a five years Master’s course be enrolled at least in the second year of the course. Students who are at the end of their university career and are waiting for their graduation cannot apply for the Program.
   b. Renew their enrollment to the a.y. 2020/21 by paying the enrollment fees;
   c. Have the requisites enlisted in Attachment 1 (column called “(Solo per studenti/esse) Livello di lingua indicato da Università partner – Verificare le tempistiche di acquisizione”) according to the deadlines indicated by the partner Universities. The language certificates valid for the admission are indicated in art. 2 of the present call. The candidate must check deadlines and regulations for applying and sending documents to the hosting institution considering that some documents might be required already during the application phase;

2. Recipients of the Erasmus+ grant must not receive during the Erasmus+ mobility period other grants to carry out study, work or research abroad awarded by the European Commission.

Art. 4 – Application procedure

1. Applications have to be made online at the link indicated at the following page [https://international.unitn.it/it/outgoing/bandi-attivi](https://international.unitn.it/it/outgoing/bandi-attivi). The application must be completed online by 21st April 2020 at noon.

2. Candidates may select a maximum of 4 destinations specifying their order of preference. Candidates may select only destinations offered by their Department at the moment of their application. Students from interdepartmental courses can choose from all the destinations offered by all the Departments involved in their study course.

3. All candidates have to attach the following documents to the application:
   a. A Study project or a thesis research project for each chosen destination according to the models available in Attachment 3 and 4. For the study project candidates must attach a motivational letter with of study plan, indicating the courses the candidate is planning to attend and relative exams (following a thorough examination of the destination University’s academic offer), or the thesis research project which the candidate plans to carry out at the partner University signed by his/her supervisor from University of Trento;
   b. if possible, a certificate proving the knowledge of the required language;
   c. in case of mobility for thesis research an acceptance letter/email from the external supervisor or from the partner University;
   d. in case the candidate holds a foreign degree, a copy of the degree indicating the final grade (if possible) or the GPA.
4. Students with citizenship in one of the Countries participating in the Erasmus+ programme cannot choose as destinations Universities in their home Country.

5. Candidates with disabilities are invited to contact the offices through the addresses in Attachment 2 in order to identify additional documentation concerning their university career, which will have to be uploaded in the application.

**Art. 5 – Selection, Evaluation criteria and Ranking list**

1. Admission to the selection based on qualifications will be carried out following the checking of regular online applications and the relative attached documentation, as seen in art. 4.

2. The Departmental Commission’s evaluation criteria are determined as follows:
   a. Level of language knowledge;
   b. Study or thesis research project;
   c. GPA of graded exams registered by 31\textsuperscript{st} March 2020. Students enrolled to single courses or to the first year of a two-years Master’s Degree with less than 20 registered credits will be evaluated on the basis of the final mark of the degree they have previously completed;
   d. Specific criteria valid for each Department/Centre according to the following table:

<table>
<thead>
<tr>
<th>Specific criterion</th>
<th>Department/Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interview</td>
<td>Humanities</td>
</tr>
<tr>
<td>Ratio between acquired credits and credits that could have been acquired before 31/03/2020</td>
<td>CAFE, CIBIO, CI(\text{MeC}), Civil, Environmental and Mechanical Engineering, Industrial Engineering, Information Engineering and Computer Science, Humanities, Psychology and Cognitive Science, School of International Studies, Sociology and Social Research</td>
</tr>
<tr>
<td>Acquired credits and language exams completed before 31/03/2020</td>
<td>Law</td>
</tr>
<tr>
<td>Participation to excellence programmes</td>
<td>Psychology and Cognitive Science</td>
</tr>
<tr>
<td>Weighted average of marks obtained in the previous study cycle</td>
<td>Industrial Engineering</td>
</tr>
<tr>
<td>Interview for students of the first years of Bachelor’s courses of five years Master’s courses</td>
<td>CIBIO, Civil, Environmental and Mechanical Engineering, Industrial Engineering, Information Engineering and Computer Science,</td>
</tr>
</tbody>
</table>

3. The final scores will be assigned on a 100 points scale, each Commission will decide if a minimum score is required for admission.

4. The final ranking list will be published on each Departments' website by the 29\textsuperscript{th} May 2020.

**Art. 6 – Destination acceptance**

1. Destinations will be assigned by the 5\textsuperscript{th} June 2020, destinations that may become available can be re-assigned by and no later than 30\textsuperscript{th} September 2020.

2. Destinations will be assigned choosing among the four ones indicated by the student in the application according to the student’s ranking position, destinations’ order of preference and availability.

3. In case the winning candidate withdraws the next eligible candidate in the ranking list will be assigned the newly available destination.
4. The Commission may propose to the eligible students another destination coherent to their linguistic and study area if there are no more available places for the destinations chosen by the candidate in the application.

5. Recipients who have won a mobility grant for the same period within the framework of another International Mobility Programme must renounce to the assigned mobility in order to accept the new awarded destination. The sole exceptions are students of the Double Degree Program mentioned in Art. 2, point 8.

6. Candidates that pass the selection and are recipients of the mobility grant have to be regularly enrolled to the University of Trento for the whole mobility period duration.

Art. 7 – Mobility Grant

1. The grant is paid according to the participation in the mobility programme in two installments:
   a. 70% of the grant at the beginning of the mobility;
   b. The remaining part after the end of the mobility and after completing the mobility documentation.

2. In case of withdrawal or interruption of the study period before having spent at least 3 months abroad without a rightful motivation, the student is requested to give back the study grant received. The restitution is also required if the student does not reach the minimum amount of credits according to the length of the mobility as specified in the table below:

<table>
<thead>
<tr>
<th>Number of months</th>
<th>Number of days</th>
<th>Minimum number of ECTS credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Up to 90</td>
<td>6</td>
</tr>
<tr>
<td>4-5-6-7</td>
<td>from 91 to 210</td>
<td>12</td>
</tr>
<tr>
<td>8-9-10</td>
<td>from 211 to 300</td>
<td>24</td>
</tr>
<tr>
<td>11-12</td>
<td>from 301 to 360</td>
<td>30</td>
</tr>
</tbody>
</table>

Said restitution is a necessary condition for the renewal of enrolment to the next academic year or the admission to the final exam.

3. The mobility grant is to be considered as a contribution to the mobility period, it does not give access to social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives and is not subjected to the deductions foreseen by the law. Candidates are recommended to preventively inform themselves on the cost of living in the destination country and, also with reference to the issuance of the visa, the economic means requested for the whole mobility period (proof of solvency).

4. Following the requirement of the European Commission, the University of Trento differentiates the Erasmus+ Study grants according to the destination Country as detailed below:
   a. 400.00 €/month (30 days) for mobilities in Countries considered by the European Commission as having a high cost of living: Denmark, Finland, Ireland, Iceland, Luxembourg, Liechtenstein, Norway, United Kingdom, Sweden;
   b. 350.00 €/month (30 days) for mobilities in Countries considered by the European Commission as having a medium or low cost of living: Austria, Belgium, Cyprus, Croatia, France, Germany, Greece, Netherlands, Portugal, Czech Republic, Slovenia, Spain, Italy, Turkey, Bulgaria, Estonia, Latvia, Lithuania, Malta, Poland, Romania, Serbia, Slovakia, Hungary, North Macedonia.
   c. Switzerland participates indirectly in the Erasmus+ Study Programme and funds directly grants for students mobility with a scholarship of 360 CHF/month - about 330 €/month (Swiss-European Mobility Programme) that University of Trento integrates with additional 100 €/month.

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*In case the European Commission stops funding grants for mobilities in the United Kingdom because of the Brexit, UniTrento will fund them.*
The final amount is defined according to the effective period spent abroad calculated in days.

The scholarship amounts can be integrated with an additional contribution (from 200 to 350 €/month) depending on the economic conditions of the student (based on their ISEE economic indicator), according to the DM 1047 of the 29th December 2017 as specified in the table below:

<table>
<thead>
<tr>
<th>ISEE value</th>
<th>Additional contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 13.000</td>
<td>350 €/month</td>
</tr>
<tr>
<td>between 13.000 and 21.000</td>
<td>300 €/month</td>
</tr>
<tr>
<td>between 21.000 and 26.000</td>
<td>250 €/month</td>
</tr>
<tr>
<td>between 26.000 and 30.000</td>
<td>200 €/month</td>
</tr>
</tbody>
</table>

5. Students with disabilities can benefit from the services offered by the University Disability Service and may submit a request for an additional financial contribution to the National Agency Indire through the University of Trento. In case of rejection of the request by the National Agency for lack of funding, the University of Trento intervenes. The additional financial contribution for students with special needs will be granted at the end of the mobility period on the basis of actual costs. In order to access these services, students have to contact the International Mobility Office.

6. Students will continue to pay tuition fees at the University of Trento for the whole period abroad and therefore they will not have to pay tuition fees at the partner University.

**Art. 8 – Selection and mobilities for Doctoral Students**

1. Doctoral students must know the language indicated in the Attachment 1 at the level indicated in the table below:

<table>
<thead>
<tr>
<th>Doctoral studies area</th>
<th>Level required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Science and Technology Area</td>
<td>English B1 Level and/or A2 level for any other language (French, Portuguese, Spanish, German)</td>
</tr>
<tr>
<td>Cognitive Sciences Area</td>
<td>English B2 Level and/or B1 level for any other language (French, Portuguese, Spanish, German)</td>
</tr>
<tr>
<td>Humanities and Social Sciences Area</td>
<td>English B2 Level and/or B1 level for any other language (French, Portuguese, Spanish, German)</td>
</tr>
</tbody>
</table>

Doctoral students can apply for a destination whose working language is not the same as the one indicated in Attachment 1 if previously approved by their supervisor. The level required for applying is the one enlisted in the table above.

2. Doctoral students must reach the language level indicated in Attachment 1 (column “Livello di lingua indicato da università partner”) before the deadlines specified by the hosting institutions. The accepted language certifications are enlisted in Article 2 of the present call. The doctoral student is in charge of checking deadlines and regulations for applying and sending documents to the hosting institution considering that some documents may be required already during the application phase;

3. Doctoral students must attach:
   a. Details of their study or research project for each chosen destination plus a motivation letter, signed by their supervisor using the form in Attachment 5;
   b. Certificates proving their language knowledge as described in article 2 of the present;
   c. Approval letter from the hosting institution or supervisor at the hosting institution (an approval via email is sufficient);
   d. A copy of their Master’s degree diploma with final mark or GPA if final mark is absent (only if holders of a foreign study qualification).

4. The Departmental Committee will rank applications considering the criteria listed below:
a. Level of language knowledge (according to the criteria that each committee will decide to adopt);
b. Study or research project;
c. Final mark of the of the Master’s degree diploma or GPA if the final mark is not available;
d. Other possible criteria established before the selection occurs.

5. Doctoral students will be assigned with destinations reserved to doctoral students specified in Attachment 1. If a destination is open both to undergraduate/graduate and doctoral students the priority will be assigned to undergraduate/graduate students.

6. Except for the specification detailed in Article 8 specifically for doctoral students the other articles of the present call apply also to doctoral students.

Art. 9 – Information and contacts

1. The University of Trento guarantees the recognition of all the activities carried out abroad if certified by the hosting institution with a Transcript of Records and if present in the Learning Agreement for Studies document.

7. Further information and contacts are listed in Attachment 2 of the present Call.

Art. 10 – Information on the processing of personal data

1. Under article 13 of Regulation EU 2016/679, the “General Data Protection Regulation” (GDPR), the University of Trento shall process personal data exclusively to the extent that it is necessary in the performance of its institutional tasks within the present selection procedure (point (e), article 6(1) of the GDPR).

2. The data controller is the University of Trento, via Calepina 14, 38122 Trento, email: ateneo@pec.unitn.it; ateneo@unitn.it. The contact details of the data protection officer (DPO) are as follows: Fiorenzo Tomaselli, via Verdi n. 8, 38122 Trento, email: rpd@unitn.it.

3. The processing of personal data shall be carried out manually and/or by automated means exclusively by staff of University, acting on instructions concerning purposes and arrangements of such processing. Personal data shall be processed lawfully, fairly and transparently, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.

4. The personal data may be disclosed to the Universities that will welcome the students selected in order to perform the study mobility. Within the above mentioned purposes, personal data can be transferred to non-EU countries. This transfer will be performed within the limits and under the terms as per art. 44 and seq. of GDPR, that is when there is an adequacy decision by the EU Commission and/or appropriate safeguards or, when not applicable, on the basis of an explicit consent by the data subject.

5. The personal data are necessary to carry out the procedure. Failure to provide such data will result in disqualification from the procedure.

6. The personal data are stored for as long as they are necessary to carry out the procedure and to comply with all legal requirements.

7. The data subject shall exercise the rights referred to in article 15 et seq. of the GDPR and, in particular, the right of access to and rectification, erasure or completion of personal data, restriction of processing of personal data concerning the data subject or the right to object to processing. The data subject shall maintain the right to lodge a complaint with the Italian data protection authority by virtue of article 77 of the GDPR.

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For more information please refer to the contacts listed in Attachment 2.