



**CALL FOR PARTECIPATION TO INTERNATIONAL MOBILITY PROGRAMMES  
A.Y. 2018/19  
PROGRAMME ERASMUS+ MOBILITY FOR STUDY  
Second Call  
(Action Key 1 – Programme countries)**

**Art. 1 – Object of the selection**

1. The present call regulates the selection process for assigning scholarships aimed at spending a period abroad within the Erasmus+ programme during the academic year 2018/19. During the period spent abroad it is possible to take part to educational activities at the partner universities listed in Attachment 1.

**Art. 2 – Admission requirements for the selection**

1. Except for the cases detailed in the subsection 7 and 8 of this article, the selection is open to:
  - a. Students enrolled to three years Bachelor's degree courses or five years Master's degree courses, two years Master's degree courses and doctoral courses of the University of Trento. Students enrolled to degree courses managed by University of Trento in partnership with another University may participate only if their course is managed by University of Trento;
  - b. Students enrolled to single classes that are going to enroll to two years Master's degree courses at the University of Trento. These students must be enrolled to a Master's degree course at the University of Trento at the moment of their departure.
2. By the deadline of the present call candidates must also:
  - a. Have acquired a minimum amount of ECTS credits according to their Department/Centre considering their year of attendance as listed in the table below:

<b>Department/Centre</b>	<b>Year of attendance</b>	<b>Minimum credits requirement</b>
CIBIO – Centre for Integrative Biology CAFE – Centre of Agriculture Food Environment Department of Economics and Management Department of Civil, Environmental and Mechanical Engineering	<b>Second year</b> of a three years Bachelor's course or of a five-years Master's course	36 credits for all study courses except part-time courses for which are required: 23 credits for Business Management part-time; 21 credits for Sociology part-time
Department of Industrial Engineering Department of Information Engineering and Computer Science Department of Humanities Department of Psychology and Cognitive Science Department of Sociology and Social Research Faculty of Law	<b>Third year and following</b> of a three years Bachelor's course or five years Master's course	72 credits for all study courses except part-time courses for which are required: 46 credits for Business Management part-time; 42 credits for Sociology part-time

Students enrolled to a degree course in their first year or enrolled to single classes are not required to have a minimum amount of ECTS credits.



- b. Have being enrolled to their degree course for a number of years not larger than the normal duration of the degree course plus one academic year;
  - c. Know, according to their Department/Centre, the language listed in Attachment 1 at the level indicated in the column "Livello di lingua richiesto dal Dipartimento alla scadenza del bando"<sup>1</sup>. This is a **mandatory requirement for being admitted to the selection**.
3. In order to be admitted to the selection, candidates have to prove their knowledge of the destination's language at least at the level indicated in Attachment 1 following one of the procedures indicated below:
- a. Hold a language certificate among those listed on the Language Centre – CLA webpage: <http://www.cla.unitn.it/en/780/certificates-do-you-have-a-certificate> (said certificate has to be uploaded in the online application); OR
  - b. Be a native speaker in the required language (this requisite has to be declared in the online application); OR
  - c. Have passed the four-abilities language test part of the candidate's UniTrento career, if the language is the same as the one required by the partner University and the level is at least the same as the one required (this requisite has to be declared in the online application); OR
  - d. Have passed the four-abilities language test part of the candidate's UniTrento career in another University, if the language is the same as the one required by the partner University and the level is at least the same as the one required (this requisite has to be declared by attaching a self-declaration of the passed exams plus the documents attesting the level reached if not already available in the self-declaration)
  - e. Hold a high school, Bachelor or Master's Degree diploma either awarded in a country where the official language is the same as the required one or taught in the required language (non-EU citizens have to submit a copy of a written statement by the school/university that awarded the degree and cannot provide a self-declaration); OR
  - f. Have passed the Language Centre four-abilities language test for a previous call by the University of Trento (this requisite has to be declared in the online application, specifying the call for which the test was taken); OR
  - g. Be enrolled in an English-taught Master's Degree or to a doctoral course, whose language admission requirements were at least of the same level as the one listed in Attachment 1 (this requisite has to be declared in the online application); OR
  - h. Only for students of the Department of Economics and Management: have passed both written and oral tests to be taken at the end of the extra-curricular English, German and Spanish language courses, the level of which was at least the same as the one of Attachment 1 to the present call (the certificate emitted by the professor has to be attached to the application); OR
  - i. Only for Portuguese: hold a degree achieved in a country where the official language is Portuguese (copy of a written statement by the school/university that awarded the degree has to be uploaded in the online application).
4. In case the candidate does not hold any of the above-mentioned requirements, he/she will be allowed to take a written and oral language test at the Language Centre (CLA) before the end of this call, in order to fulfill said requirement. The language test can be taken in the same language (two different levels) or in in two different languages. The enrollment to the language test must be completed no later than **9th March 2018 at noon** through the online application available at the webpage: <http://international.unitn.it/outgoing/open-selection-calls>

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<sup>1</sup> In case of destinations with two languages the candidate must choose one language for carrying out study/internship activities. If the candidates choose both languages available this will be considered equal as choosing two different destinations.



5. The Language tests calendar will be published on the University's webpage <http://international.unitn.it/outgoing/open-selection-calls>. For all languages the written test (hearing comprehension, reading comprehension and writing) will be taking place between **19th and 23rd March 2018**, while the oral test will be taking place between **16th and 19th April 2018**. The publication of the calendar equals a notice. No further indications will be given via e-mail to candidates. The candidate's absence will be considered as a withdrawal from the selection, irrespective of its cause. The students who pass the language test will have to self-declare it at the moment of the application.
6. It is recommended to choose the possible destination considering the coherence between the academic offer of the partner university and the study plan of the study course at UniTrento (Attachment 1).
7. Candidates that have already benefited from a mobility grant in the Lifelong Learning Programme 2007-2013 (Erasmus Study, Traineeship or Leonardo da Vinci) in the Erasmus+ (Study, Traineeship or International Credit Mobility) or in the Erasmus Mundus programme within the same study course as the one they are currently enrolled in are admitted only if the length of the previous mobility plus the one for which they are applying sums up to 12 total months. For the five-years Master's degree programmes the total must not exceed 24 months.

Students that, at the date of publication of the present call, are recipients of another grant for international mobility cannot participate in the present call if the two mobilities overlap. The only exception concerns University of Trento students participating in a Double Degree Program, who can participate in the present call exclusively for thesis research at the end of all the Double Degree exams, only if the thesis research/final examination university differs from the Double Degree one. In order to take part in the present call, Double Degree students have to provide a certificate, signed by both University of Trento and by partner University academic tutors, proving that the period abroad is compatible with their Double Degree activities.

8. Recipients of an Erasmus+ Study grant for the academic year 2018-19 and students that withdrew from the Erasmus+ Study programme after being assigned a grant in the I call of the Erasmus+ Study 2018-19 are not eligible to the present call.
9. The Departments of Economics and Management and the Department of Psychology and Cognitive Sciences allow thesis research abroad within the Erasmus+ Study Programme only for students enrolled in two-years Master's courses.
10. The Faculty of Law allows students to do thesis research abroad only if they also gain credits for exams and study activities (20 credits for a semester, 30 credits for the whole year).

### **Art. 3 – Requisites for starting the mobility**

1. Before leaving for the mobility period abroad the student must:
  - a. Be regularly enrolled in a study course and in the case of a two years Master's course or a five years Master's course be enrolled at least in the second year of the course;
  - b. Have the requisites enlisted in Attachment 1 (column called "Livello di lingua indicato da Università partner – Verificare le tempistiche di acquisizione") according to the deadlines indicated by the partner Universities. The admissible language certificates are indicated in art. 2 of the present call. The candidate must check deadlines and regulations for applying and sending documents to the hosting institution considering that some documents may be required already during the application phase;
  - c. Have completed a number of credits listed in the table below (only for students of the Department listed in the table):



Department/Centre	Year of attendance	Minimum credits requirement
Department of Physics	Second year of the study course	48
Department of Mathematics	Third or following years of the study course	90

2. Recipients of the Erasmus+ grant must not receive during the Erasmus+ mobility period other grants to carry out study, work or research abroad assigned by the European Commission.

#### **Art. 4 – Application procedure**

1. Applications are to be made online via the link indicated at the following page [www.unitn.it/outgoing-bandi-attivi](http://www.unitn.it/outgoing-bandi-attivi). The application must be completed online by **24th April 2018 at noon**.
2. Candidates may select a maximum of 4 destinations specifying their order of preference. Candidates may select only destinations offered by their Department at the moment of their application. Students from interdepartmental courses can choose from all the destinations offered by all the Departments involved in their study course.
3. All candidates have to attach the following documents to the application:
  - a. A Study project or a thesis research project for each chosen destination according to the models available in Attachment 3 and 4. For the study project candidates must attach a motivational letter with of study plan, indicating the courses the candidate is planning to attend and relative exams (following a thorough examination of the destination University's academic offer), or the thesis research project which the candidate plans to carry out at the partner University signed by his/her supervisor from University of Trento;
  - b. where possible, a certificate proving the knowledge of the required language;
  - c. in case of mobility for thesis reasearch an acceptance letter/email from the external supervisor or from the partner University;
  - d. in case the candidate holds a foreign degree, a copy of the degree indicating the final grade (where possible) or the GPA.
4. Students with citizenship in one of the Countries participating in the Erasmus+ programme cannot choose as destinations Universities in their home Country.
5. Candidates with disabilities are invited to contact the offices through the addresses in Attachment 2 in order to identify integrative documentation concerning their university career, which will have to be uploaded in the application.

#### **Art. 5 – Selection, Evaluation criteria and Ranking list**

1. Admission to the selection based on qualifications will be carried out following the checking of regularly-closed online applications and the relative attached documentation, as seen in art. 4.
2. The Departmental Commission's evaluation criteria are determined as follows:
  - a. Level of language knowledge;



- b. Study or thesis research project;
- c. GPA of graded exams registered by 31st March 2018. Students enrolled to single courses or to the first year of a two-years Master's Degree with less than 20 registered credits will be evaluated on the basis of the final mark of the degree they have previously completed;
- d. Specific criteria valid for each Department/Centre according to the following table:

Specific criterion	Department/Centre
Interview	Humanities
Ratio between acquired credits and credits that could have been acquired before 31/03/2018	CAFE, CIBIO, CIMEC, Physics, Civil, Environmental and Mechanical Engineering, Industrial Engineering, Information Engineering and Computer Science, Humanities, Mathematics, Psychology and Cognitive Science, School of International Studies, Sociology and Social Research
Acquired credits and exams completed before 31/03/2018	Law
Year of attendance beyond the normal duration of the study course	Civil, Environmental and Mechanical Engineering, Industrial Engineering, Humanities
Participation to excellence programmes	Psychology and Cognitive Science
Weighted average of marks obtained in the previous study cycle	Industrial Engineering
Interview for students of the first years of Bachelor's courses of five years Master's courses	CIBIO, Physics, Civil, Environmental and Mechanical Engineering, Industrial Engineering, Information Engineering and Computer Science, Mathematics

- 3. The final scores will be assigned on a 100 points scale, each Commission will decide if a minimum score is required for admission.
- 4. The final ranking list will be published on each Departments' website by the **25th May 2018**.

#### **Art. 6 – Destination acceptance**

- 1. Destinations will be assigned by the **31st May 2018**, destinations that become available may be re-assigned by and no later than **30th September 2018**.
- 2. Destinations will be assigned choosing among the ones indicated by the student in the application according to the student's ranking position, destinations' order of preference and availability.
- 3. In case the winning candidate renounces, the next eligible candidate in the ranking list, will succeed him/her.
- 4. The Commission may propose to the eligible students another destination coherent to their linguistic and study area if there are no more available places for the destinations chosen by the candidate in the application.
- 5. Winning candidates recipients of the study grant have to be regularly enrolled in the University of Trento for the duration of the whole mobility period.



### Art. 7 – Study Grant

1. The grant is linked to the effective participation in the mobility programme and will be paid in two installments:
  - a. 70% of the grant at the beginning of the mobility;
  - b. The remaining part after the end of the mobility and after completing the mobility documentation.
2. In case of withdrawal or interruption of the study period before having spent at least 3 months abroad without a rightful motivation, the student is requested to give back the study grant received. The restitution is also required if the student does not reach the minimum amount of credits according to the length of the mobility as specified in the table below:

Number of months	Number of days	Minimum number of ECTS credits
3	Up to 90	6
4-5-6-7	from 91 to 210	12
8-9-10	from 211 to 300	24
11-12	from 301 to 360	30

Said restitution is a necessary condition for the renewal of enrolment to the next academic year or the admission to the final exam.

3. The study grant is to be considered as a contribution to the mobility period, it does not give access to social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives and is not subjected to the deductions foreseen by the law. Candidates are recommended to preventively inform themselves on the cost of living in the destination country and, also with reference to the issuance of the visa as well, the economic guarantees requested for the whole mobility period (proof of solvency).
4. Following the requirement of the European Commission, the University of Trento differentiates the Erasmus+ Study grants according to the destination Country as detailed below:
  - a. 400,00 €/month (30 days) for mobilities in Countries considered by the European Commission as having a high cost of living: Denmark, Finland, Ireland, Liechtenstein, Norway, United Kingdom, Sweden;
  - b. 350,00 €/month (30 days) for mobilities in Countries considered by the European Commission as having a medium or low cost of living: Austria, Belgium, Cyprus, Croatia, France, Germany, Greece, Iceland, Luxembourg, Netherlands, Portugal, Czech Republic, Slovenia, Spain, Turkey, Bulgaria, Estonia, Latvia, Lithuania, Malta, Poland, Romania, Slovakia, Hungary, Ex Yugoslavian Republic of Macedonia.

The final amount is defined according to the effective period spent abroad calculated in days.

Switzerland participates indirectly in the Erasmus+ Study Programme and funds directly grants for students mobility with a scholarships of 360 CHF/month - about 320 €/month (Swiss-European Mobility Programme) that University of Trento integrates with additional 120 €/month.



5. Students recipients of the Opera Universitaria scholarship will additionally receive an integration of the Erasmus+ grant for the same academic year. For more information please read the Opera Universitaria Call for a.y. 2018/2019.
6. Students with disabilities can benefit from the services offered by the Opera Universitaria Disability Service and may request an addition financial contribution. In order to access these services, students have to contact the International Relations Office by emailing international@unitn.it.
7. Students will continue to pay tuition fees at the University of Trento for the whole period abroad and therefore they will not have to pay tuition fees at the partner University.

### **Art. 8 – Selection and mobilities for Doctoral Students**

1. Doctoral students must know the language indicated in the Attachment 1 at the level indicated in the table below:

<b>Doctoral studies area</b>	<b>Level required</b>
Science and Technology Area Cognitive Sciences Area	English B1 Level and/or A2 level for any other language (French, Portuguese, Spanish, German)
Humanities and Social Sciences Area	English B2 Level and/or B1 level for any other language (French, Portuguese, Spanish, German)

Doctoral students can apply for a destination whose working language is not the same as the one indicated in Attachment 1 if previously approved by their supervisor. The level required for applying is the one enlisted in the table above.

2. Doctoral students must reach the language level indicated in Attachment 1 (column “Livello di lingua indicato da università partner”) before the deadlines specified by the hosting institutions. The accepted language certifications are enlisted in Article 2 of the present call. The doctoral student is in charge of checking deadlines and regulations for applying and sending documents to the hosting institution considering that some documents may be required already during the application phase;
3. Doctoral students must attach:
  - a. Details of their study or research project for each chosen destination plus a motivation letter, signed by their supervisor using the form in Attachment 5;
  - b. Certificates proving their language knowledge as described in article 2 of the present;
  - c. Approval letter from the hosting institution or supervisor at the hosting institution (an approval via email is sufficient);
  - d. A copy of their Master’s degree diploma with final mark or GPA if final mark is absent (only if holders of a foreign study qualification).
4. The Departmental Committee will rank applications considering the criteria listed below:
  - a. Level of language knowledge (according to the criteria that each committee will decide to adopt);
  - b. Study or research project;
  - c. Final mark of the of the Master’s degree diploma or GPA if the final mark is not available;
  - d. Other possible criteria established before the selection occurs.



5. Doctoral students will be assigned with destinations reserved to doctoral students specified in Attachment 1. If a destination is open both to undergraduate/graduate and doctoral students the priority will be assigned to undergraduate/graduate students.
6. Except for the specification detailed in Article 8 specifically for doctoral students the other articles of the present call apply also to doctoral students.

#### **Art. 9 – Information and contacts**

1. The University of Trento guarantees the recognition of all the activities carried out abroad if certified by the hosting institution with a Transcript of Records and if present in the Learning Agreement for Studies document.
2. Further information and contacts are listed in Attachment 1 of the present Call.

#### **PLEASE NOTE**

**This English text is meant to help you understand the most relevant aspects of the Call for applications but the only binding version is the Italian one.**  
**For more information please refer to the contacts listed in Attachment 1.**