Erasmus+ International Credit Mobility  
Guide for ICM students

STEP I. Before your mobility period

+ Once you have been selected as an Erasmus+ student, you are entitled to receive guidance regarding the partner institutions or enterprises where you can spend your mobility period and the activities that you can undertake there.

+ You have the right to receive information on the grading system used by your receiving institution, as well as information on obtaining insurance and finding housing, and securing a visa (if required). You can find the relevant contact points and information sources in the inter-institutional agreement signed between your sending and receiving institutions.

+ You will sign a Grant Agreement. In addition, you will sign a Learning Agreement with your sending and receiving institution/enterprise. Thorough preparation of your Learning Agreement is crucial for the success of your mobility experience and to ensure recognition of your mobility period. It sets out the details of your planned activities abroad (including the credits to be earned and that will count towards your home degree).

STEP II. During your mobility period

+ You should take full advantage of all the learning opportunities available at the receiving institution, while respecting its rules and regulations, and endeavour to perform to the best of your ability in all relevant examinations or other forms of assessment.

+ Your receiving institution commits itself to treat you in the same way as its home students and you should make all the necessary efforts to fit into your new environment.

+ You could benefit from networks of mentors and buddies where available at your receiving institution.

+ Your receiving institution will not ask you to pay fees for tuition, registration, examinations or for access to laboratory and library facilities during your mobility period. Nevertheless, you may be charged a small fee on the same basis as local students for costs such as insurance, student unions and the use of study-related materials or equipment.

+ You can request changes to the Learning Agreement only in exceptional circumstances and within the deadline decided by your sending and receiving institutions. You must ensure that these changes are validated by both the sending and receiving institutions. Any request to extend the duration of the mobility period must be submitted at least one month before the end of the originally planned period.

STEP III. After your mobility period

+ In accordance with your Learning Agreement, you are entitled to receive full academic recognition from your sending institution for activities that you have completed satisfactorily during your mobility period.

+ Your receiving institution will send a Transcript of Records to you and to your sending institution, showing your credits and grades achieved. Upon receipt of your Transcript of Records, your home institution will provide you with complete information on the recognition of your achievements. If you are enrolled in a higher education institution located in a Programme Country, the recognised components (e.g. courses) will appear in your Diploma Supplement.

+ You must fill in a questionnaire to provide feedback on your Erasmus+ mobility period.

+ You are encouraged to share your mobility experience with your friends, fellow students, staff in your institution, journalists etc. to let other people benefit from your experience, including young people.

If you encounter a problem:

- You should identify the problem clearly and check your rights and obligations under your Grant Agreement.
- There are a number of people working in your sending and receiving institutions whose role is to help Erasmus+ students. Depending on the nature of the problem and the time it occurs, the contact person at your sending or receiving institution will be able to help you. Their names and contact details are specified in your Learning Agreement.